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# About Master Builders WA

Master Builders Western Australia (MBAWA) has represented the building and construction industry for over 125 years and is the only group that serves the needs of the entire industry, from residential to commercial builders, civil engineering businesses, principal contractors to subcontractors, manufacturers, and suppliers. We operate across all regions in WA.

Each year, Master Builders members deliver a majority of construction projects in WA and contribute over \$20 billion to the State economy. We are the registered employers' organisation for the building and construction industry and assist members by providing access to a wide range of specialised services, as well as representing industry to government through advocacy and lobbying.

## Vision

Master Builders WA assists members in growing the Building and Construction Industry's significant contribution to the economy and community.

## Mission

Master Builders WA is the peak industry association for the building and construction industry.

## Purpose

Master Builders WA is a membership-based industry association. We provide our members with highly valued, specialised building industry services through:

- + Strong Industry Advocacy and Representation.
- + Trusted Advice and Information.
- + Tailored and Relevant Products and Services.
- + Quality and Relevant Training.
- + Promotion of Construction Excellence.
- + National Representation via Master Builders Australia.
- + Career and Professional Pathways

## Culture

- + Master Builders WA will drive its vision with a culture that is:
- + Forward thinking and committed to the growth of the Building and Construction Industry.
- + Orientated to high performance and achieving goals to ensure our success.
- + Service based, driven by integrity and collaboration.
- + Committed to evidence-based decision making.
- + Strong in leadership of the Building and Construction Industry across all sectors.

## Values

Integrity, Success, Service, Collaboration



# About the Apprentice Awards

Master Builders Western Australia is committed to showcasing the best talent and workmanship that the WA building and construction industry has to offer through our integrated awards program, consisting of the Building Excellence Awards (which recognise building excellence in the residential, commercial and civil construction sectors) and the Apprentice Awards.

The Master Builders Apprentice Awards celebrate the outstanding talent and overall standard of achievement of apprentices employed within the Western Australian building and construction industry. Open to all apprentices in construction trades, winners of every Master Builders Apprentice Award are recognised as the future leaders of the industry. Each applicant is assessed on their work ethic, communication skills, competency levels, commitment to safety, overall ability, and potential.

Winning a Master Builders Apprentice Award is a great indication that the apprentice will go on to have a long, successful career, with many past winners developing into successful contractors and builders who are well-renowned in the building and construction industry today. In a full-circle moment, a not-insignificant number of past winners have gone on to win other Master Builders awards categories.

## Why Enter

The general public know that being named as a finalist for any Master Builders award is no easy feat, and with this understanding comes the prestige of winning.

Additionally, entering an apprentice into the Master Builders Western Australia Apprentice Awards allows them the opportunity to:

- + receive industry-wide recognition for their commitment to excellence in their respective trade
- + have their personal and professional attributes independently and impartially assessed (i.e. work ethic, competency levels)
- + stand out from the crowd and make a name for themselves as one to watch
- + have their achievements promoted by Master Builders Western Australia in our annual winner's magazine and industry media
- + market their win through use of the awards logo on their employer's website, social media channels, email signature, signage and more, and
- + help set a benchmark of excellence that the entire industry should strive to achieve.

## How to Enter

To enter the Master Builders Western Australia Apprentice Awards, please fill out the Entry Form at the back of this document and submit the finished copy to [events@mbawa.com](mailto:events@mbawa.com) by 5.00pm on Monday 24 March 2025.

*Please note that no handwritten or scanned entries will be accepted. Entries must be written directly into the PDF form fields at the back of this document.*



# About the Apprentice Awards

## Important Dates

|   |                         |
|---|-------------------------|
| Entries open                              | Monday 10 February 2025 |
| Entries close                             | Monday 24 March 2025    |
| Interviews                                | TBC                     |
| 2025 Master Builders WA Apprentice Awards | Friday 20 June 2025     |

## Fees Matrix

The Master Builders Western Australia Apprentice of the Year Awards are **free** to enter.

## Contact Us

If you have any questions, please contact MBAWA Events or visit [mbawa.com](http://mbawa.com) for further information.

Email: [events@mbawa.com](mailto:events@mbawa.com)

Phone: (08) 9476 9800

# Award Categories

## Apprentice Awards Entry Criteria

Applicants will be assessed on their overall standard of achievement and potential, taking all the information provided in this nomination form into consideration. Please complete each section in full. Address all criteria where relevant and where there is insufficient space, please attach any additional information. Please ensure as much information as possible is provided in the entry as the judges review the submissions to determine the winners of each category.

Requirements for all Apprentice Award entries include:

- A completed Entry Form (found at the back of this document)
- Proof of Apprenticeship (include course code and training provider)
- Most recent academic records or statement from training provider (include course code and training provider)
- List and/or testimonials of the following relevant experience the Nominee has undertaken:
  - work experience
  - volunteer work
  - community work
- Two (2) high resolution photographs of the Nominee:
  - 1 x formal headshot
  - 1 x job-specific image, showing the Nominee on a job site

Please note: both images should be clear and showing the Nominee's face. Images that do not meet these requirements will not be accepted.

- A statement about the Nominee addressing the below:
  - Examples of work undertaken on site by the Nominee
  - What projects the Nominee has undertaken recently (noting unusual projects or work displaying a high level of skill)
  - Why the Nominee deserves to be recognised as the best in their trade
- Additional documentation and/or attachments to support your entry (e.g. references from staff/lecturers)



# Award Categories

## Apprentice Award Categories

### Trade Awards

These awards recognise apprentices according to their year level in their chosen trade. Nominees may self-nominate or be put forward by their employer or training provider.

Nominees for Trade awards should show a strong work ethic, have a high level of skill in both written and verbal communication, display a high level of competency in their trade and demonstrate an overall commitment to safety. Nominees may be from a group scheme or directly indentured.

#### Eligible apprentice trades:

- + Bricklaying
- + Cabinet Making
- + Carpenter
- + Carpentry and Joinery
- + Civil Constructions
- + Concreter
- + Electrical Glazier
- + Joiner
- + Painter and Decorator
- + Plastering
- + Plumbing and Gas Fitting
- + Roof Carpentry
- + Wall and Ceiling Fixing
- + Wall and Floor Tiling
- + Other - Please Specify

#### For each of the above trades, four (4) awards are presented:

- + Most Outstanding First Year Apprentice
- + Most Outstanding Second Year Apprentice
- + Most Outstanding Third Year Apprentice
- + Most Outstanding Fourth Year Apprentice

#### For example, four awards will be presented for the trade of Bricklaying:

- + Most Outstanding First Year Bricklaying Apprentice
- + Most Outstanding Second Year Bricklaying Apprentice
- + Most Outstanding Third Year Bricklaying Apprentice
- + Most Outstanding Fourth Year Bricklaying Apprentice

This is true for every trade listed above.



# Award Categories

## Most Outstanding Apprentice by Year Awards

Trade category winners from each year group compete to win the Most Outstanding Apprentice by Year Award within their year group, with only four (4) awards presented this category:

- + Most Outstanding First Year Apprentice
- + Most Outstanding Second Year Apprentice
- + Most Outstanding Third Year Apprentice
- + Most Outstanding Fourth Year Apprentice

The winners of the above four (4) awards then become finalists for the top category prize, the Master Builders Apprentice of the Year Award.

## Major Apprentice Awards

### Most Outstanding Female Apprentice (non-entered)

This award recognises female apprentices in the building and construction industry who have demonstrated an outstanding commitment to their training. Applicants will be assessed on their overall achievement in studies and on-the-job training via written submission and subsequent interview.

Female apprentices must first nominate for a relevant apprentice award and win their nominated Trade category to be eligible to be a finalist for this award.

### Most Outstanding Aboriginal or Torres Strait Islander Apprentice (non-entered)

This award recognises First Nations apprentices working and learning in the building and construction industry who have demonstrated an outstanding commitment to their training. Applicants will be assessed on their overall achievement in studies and on-the-job training via written submission and subsequent interview.

Aboriginal and Torres Strait Islander apprentices must first nominate for a relevant apprentice award and win their nominated Trade category to be eligible to be a finalist for this award.

### Apprentice of the Year (non-entered)

This award recognises the overall best building and construction industry apprentices across all categories who have demonstrated commitment to their training. Applicants will be assessed on their overall achievement in studies and on-the-job training via written submission and subsequent interview.

Most Outstanding Apprentice by Year Award winners compete to win the overall Master Builders Apprentice of the Year Award.





## **Apprentice Awards Judging Criteria**

Includes Most Outstanding Apprentice categories, Most Outstanding Female Apprentice and Most Outstanding Aboriginal/Torres Strait Islander Apprentice.

A panel of industry judges, as chosen by Master Builders Western Australia, will first review every written submission and select a shortlist of candidates, who may be offered an interview via phone or in person with either a judge or a member of the Master Builders WA team.

Apprentices will be judged on the following:

- + Work ethic and attitude toward work
- + Communication skills
- + Ability to follow directions and complete tasks as directed
- + Level of competency
- + Commitment to safety
- + Academic results and awards
- + Non-academic awards, prizes or achievements
- + Work undertaken for the community or other work experience
- + Future plans for their career in the industry



# Award Categories

## Specialty Awards

### Employer Trainer of the Year Award

#### Overview

This award recognises employers in the building and construction industry who are committed to training the future leaders of our industry. Applicants will be assessed on their overall commitment to providing training to employees and apprentices.

#### Entry Checklist

- A completed Entry Form (found at the back of this document)
- Two (2) high resolution photographs of the Nominee:
  - 1 x formal headshot
  - 1 x job-specific image, showing the Nominee on a job site

Please note: both images should be clear and showing the Nominee's face. Images that do not meet these requirements will not be accepted.

- One (1) high resolution copy of the Nominee's company logo, provided as a PNG or EPS file
- Additional documentation to support your entry:
  - Additional documentation and/or attachments to support your entry:
  - Provide information on demonstrated quality training provided by your organisation,
  - How you integrate on-and-off the-job learning.
  - How training is integrated into your business practices and any additional support offered to apprentices/trainees.
- Evidence of references, previous awards and other information highlighting apprentices and trainees in your business

#### Judging Criteria

Judges will assess each nomination via written submission on the following criteria:

- Commitment to the apprenticeship system
- Provision of high-quality training to apprentices, displaying innovation where appropriate
- Supporting documentation supporting entrant claims



# Award Categories

## Lecturer of the Year Award

### Overview

This award recognises lecturers who:

- demonstrate a commitment to excellence in trade education, and
- deliver building and construction-related courses in Western Australia.

Applicants will be assessed on their overall commitment to providing training to apprentices.

### Entry Checklist

- A completed Entry Form (found at the back of this document)
- Two (2) high resolution photographs of the Nominee:
  - 1 x formal headshot
  - 1 x job-specific image, showing the Nominee on a job site

Please note: both images should be clear and showing the Nominee's face. Images that do not meet these requirements will not be accepted.

- One (1) high resolution copy of the training organisation's logo, provided as a PNG or EPS file
- Additional documentation to support your entry:
  - Provide information on demonstrated quality training provided by your organisation
  - Evidence of additional support offered to your apprentices/trainees
- Evidence of references, previous awards and other information highlighting your organisation's positive engagement with, or impact on, apprentices and trainees.

## Judging Criteria

Judges will assess each nomination via written submission on the following criteria:

- + Commitment to the apprenticeship system
- + Provision of high-quality training to apprentices, displaying innovation where appropriate
- + Supporting documentation supporting entrant claims



# Terms & Conditions

## General

- Master Builders Western Australia reserves the right to refuse any entry, withdraw incomplete entries or remove entries which do not meet the minimum criteria.
- Master Builders WA judges must be satisfied that the entrant meets the specified entry criteria to be considered an eligible entry.
- Apprentices must be registered with the WA Department of Training & Workforce Development.
- All documents submitted remain the property of Master Builders WA. Any material supplied with the entry may be reproduced in media releases, publications, websites and other promotional material at the discretion of Master Builders.
- The entrant indemnifies Master Builders against any claims in respect of copyright. Master Builders and associated media accept no responsibility for incorrect details, spelling or other incorrect information stated on the entry forms.
- The quality of the submission will impact on the standard of promotion able to be provided. Judges decisions are final and no correspondence will be entered into.
- Master Builders WA can remove a nomination for any reason that may affect the reputation of or cause embarrassment to the Association or the Awards.

## Privacy

- Master Builders Western Australia may use the personal details of individuals named in this form for its member service or promotional activities. Master Builders WA may also pass on the information to other organisations to assist it in marketing or other activities.
- Those organisations may use the information for their own marketing or other purposes. If you do not wish the personal details contained in this form to be used by Master Builders or other organisations, please ensure you tick the relevant box on the entry form.
- If you do not tick the box, then Master Builders WA will consider that the individuals completing this form consent to their personal details being used in the manner outlined.
- Master Builders WA's complete Privacy Policy is available on our Home Page at [www.mbawa.com](http://www.mbawa.com).

# Apprentice Awards

## Nomination Form

To submit this nomination form please complete the following written submission and include the relevant supporting documentation referred to in the relevant Entry Requirements section (page 5).

### Nominee Details

Apprentice Full Name

Apprentice Trade

Apprentice Email

Apprentice Mobile

Start Date of Apprenticeship

Current Year at Time of Entry

Company Name

Supervisor Full Name

Company Email

Company Phone

Group Training Organisation (if applicable)

Nominator Company Name

Nominator Full Name

Nominator Email

Nominator Phone

Nominator Relationship to Apprentice

### Declaration

Does the nominee identify as female?  Yes or No

Does the nominee identify as Aboriginal or Torres Strait Islander?  Yes or No

Please tick  I declare that the nominee consents to their nomination for this award and subsequent awards.

Please tick  I hereby grant Master Builders WA permission to use details of my application, including my name and likeness, in any and all Awards-related production and marketing activities. Please note: not consenting to this clause MAY affect the eligibility of your entry. If privacy is of concern, please contact the Master Builders WA Events team for further information.

Have questions? Contact the Events Team on 08 9476 9800 or [events@mbawa.com](mailto:events@mbawa.com)

# Apprentice Awards

## Nomination Form - Continued

Please provide a written submission and rating to support your nomination/application.

You can use this form or attach a separate document for your written submission (maximum three pages).

1. Why does the Apprentice deserve to be recognised as best in their trade? What projects have they completed recently that displayed their high skill level? (Please provide examples of work undertaken)

Enter a rating on a scale of 1 to 10: (10 being highest)

2. Work ethic and attitude towards work

Enter a rating on a scale of 1 to 10: (10 being highest)

3. Communication

Enter a rating on a scale of 1 to 10: (10 being highest)

4. Ability to follow directions and complete tasks as directed

Enter a rating on a scale of 1 to 10: (10 being highest)

5. Level of Competency

Enter a rating on a scale of 1 to 10: (10 being highest)

6. Commitment to Safety

Enter a rating on a scale of 1 to 10: (10 being highest)

7. Is there any other information that would support your nomination?

Enter a rating on a scale of 1 to 10: (10 being highest)

Please submit your completed entry form along with all required attachments and supporting documents to [events@mbawa.com](mailto:events@mbawa.com) or before the close of entry date.

Have questions? Contact the Events Team on 08 9476 9800 or [events@mbawa.com](mailto:events@mbawa.com)

# Employer Trainer of the Year

## Nomination Form

To submit this nomination form please complete the following written submission and include the relevant supporting documentation referred to in the relevant Entry Requirements section (page 9).

### Nominee Details

Company Name: (note this will be used for publicity purposes)

Entry Contact Name:

Phone:

Email:

Address:

Managing Director / Owner name:

Managing Director / Owner email address:

### Declaration

Please tick  I declare that the nominee consents to their nomination for this award and subsequent awards.

Please tick  I hereby grant Master Builders WA permission to use details of my application, including my name and likeness, in any and all Awards-related production and marketing activities.

Please note: not consenting to this clause MAY affect the eligibility of your entry. If privacy is of concern, please contact the Master Builders WA Events team for further information.

Please provide a written submission to support your nomination/application.

You can use this form or attach a separate document for your written submission (maximum three pages).

#### 1. Summary/overview about you/your business

Have questions? Contact the Events Team on 08 9476 9800 or [events@mbawa.com](mailto:events@mbawa.com)

# Employer Trainer of the Year

## Nomination Form - Continued

### 2. Commitment to the Apprenticeship system

- a. How many apprentices/trainees do you engage (both current and in the past)?
- b. What is your organisations commitment to the Apprenticeship/trainee system?
- c. How do you work with the apprentices/trainees so they feel they are an important part of the team?

### 3. How do you ensure quality training to your apprentice/trainee?

Please provide information on demonstrated quality training provided by your organisation, such as how you integrate on-and-off the-job learning, how training is integrated into your business practices and any additional support offered to apprentices/trainees.

### 4. What advice you would offer to someone looking to put on an apprentice for the first time?

### 5. Please provide any additional information that you feel will strengthen your application.

For example; copies of references, previous awards and other information highlighting apprentices and trainees in your business

Please submit your completed entry form along with all required attachments and supporting documents to [events@mbawa.com](mailto:events@mbawa.com) on or before the close of entry date.

**Have questions? Contact the Events Team on 08 9476 9800 or [events@mbawa.com](mailto:events@mbawa.com)**



# Lecturer Trainer of the Year

## Nomination Form

To submit this nomination form please complete the following written submission and include the relevant supporting documentation referred to in the relevant Entry Requirements section (page 10).

### Nominee Details

Company Name: (note this will be used for publicity purposes)

Entry Contact Name:

Phone:

Email:

Address:

Managing Director / Owner name:

Managing Director / Owner email address:

### Declaration

Please tick  I declare that the nominee consents to their nomination for this award and subsequent awards.

Please tick  I hereby grant Master Builders WA permission to use details of my application, including my name and likeness, in any and all Awards-related production and marketing activities.

Please note: not consenting to this clause MAY affect the eligibility of your entry. If privacy is of concern, please contact the Master Builders WA Events team for further information.

Please provide a written submission to support your nomination/application.

You can use this form or attach a separate document for your written submission (maximum three pages).

### 1. Why did you choose to become a Lecturer?

Have questions? Contact the Events Team on 08 9476 9800 or [events@mbawa.com](mailto:events@mbawa.com)

# Lecturer of the Year

## Nomination Form - Continued

2. Summary/overview about you and your career in the construction industry.

3. How do you ensure quality training to your apprentices/trainees in class?

4. Please provide any additional information that you feel will strengthen your application.

Please submit your completed entry form along with all required attachments and supporting documents to [events@mbawa.com](mailto:events@mbawa.com) on or before the close of entry date.

Have questions? Contact the Events Team on 08 9476 9800 or [events@mbawa.com](mailto:events@mbawa.com)