

2023

MASTER BUILDERS COMMONWEALTH BANK BUILDING EXCELLENCE AWARDS



Images: BGC Construction
& Adrian Zorzi

The Master Builders-Commonwealth Bank Building Excellence Awards are held in the South West, Kimberley Pilbara, Great Southern, Goldfields Esperance and Midwest regions. This booklet outlines award categories for residential projects, commercial projects, as well as the subcontractor and apprentice awards.

AWARD ENTRY BOOKLET

ABOUT THE AWARDS

Master Builders' Awards showcases and rewards members for demonstrating exceptional craftsmanship, commitment to building excellence and upholding the highest professional standard, through the following:

- Recognising the quality work achieved by your staff and contractor
- Have your standard of construction independently and impartially assessed
- Demonstrates your commitment to excellence to existing and prospective clients
- Having your winning work promoted in independent press and industry media
- Promoting your success through the use of the Award winner logo on your promotions and website
- Being featured in the results on the popular www.mbawa.com website
- Celebrating with your team at a gala presentation dinner

IMPORTANT DATES

2023 SOUTH WEST

ENTRIES OPEN	NOW
ENTRIES CLOSE	17 March
APPROX ONSITE JUDGING	April
AWARDS PRESENTATION	Saturday, 27 May

2023 KIMBERLEY PILBARA

ENTRIES OPEN	NOW
ENTRIES CLOSE	7 April
APPROX ONSITE JUDGING	May
AWARDS PRESENTATION	Saturday, 17 June

2023 GREAT SOUTHERN

ENTRIES OPEN	NOW
ENTRIES CLOSE	30 June
APPROX ONSITE JUDGING	July
AWARDS PRESENTATION	Saturday, 16 September

2023 MID WEST

ENTRIES OPEN	NOW
ENTRIES CLOSE	4 August
APPROX ONSITE JUDGING	September
AWARDS PRESENTATION	Saturday, 14 October

ENTRY FEES

All prices are inclusive of GST and are open to members only, unless otherwise stated.

RESIDENTIAL AWARD ENTRY FEES

FIRST ENTRY	\$390
ADDITIONAL/SPECIALIST ENTRY	\$290
SAFETY ENTRY	\$550
CUSTOMER SERVICE ENTRY	\$600

COMMERCIAL AWARD ENTRY FEES

FIRST ENTRY	\$950
ADDITIONAL/SPECIALIST ENTRY	\$650
SAFETY ENTRY	\$1650

SUBCONTRACTOR AWARD ENTRY FEES

ENTRY FEE	\$200
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PROFESSIONAL PHOTOGRAPHY

Please contact MBA to check if this service is available in your region. Additional travel fees may be applicable on top of flat photography fee depending on project location.

[CLICK HERE TO ACCESS THE ONLINE ENTRY PORTAL](#)

CONTACT MBA

If you have any questions please contact MBA Events

Email: events@mbawa.com
Phone: 08 9476 9800

ENTRY REQUIREMENTS

REQUIREMENTS FOR ALL ENTRIES

- All entry details including builder and project details, client approval and entry fee
- A sixty 60-100 word synopsis of the home/project to be used in all editorials
- Current map with the exact location of the property indicated
- A simplified A4 floor plan (Alterations & Additions to also include 'before' plans)
- List of subcontractors/trades engaged on the project ([use excel template found here](#))
- Any supporting documentation i.e. additional plans, references, safety statistics etc
- Copy of contract and final statement including, all variations to confirm the price
- High resolution photographs

PROJECT PHOTOGRAPH REQUIREMENTS

Master Builders provides two (2) options when submitting quality high resolution photographs of the project. Should you require our photography service, please tick the 'photography' box in your entry. You will be required to pay for this when you check out with your award entries.

Option 1: Engage a Master Builders photographer

Master Builders can provide a professional photography service to entrants. Should you require this service, please tick the box in the entry portal and we will coordinate photography to take place during your allocated judging time slot. You will not need to lift a finger!

Option 2: Supply your own high resolution photographs

Minimum Requirement with your entry:

Photos must be of high resolution (at least 300dpi) in JPEG or PNG format

Four (4) internal photos showcasing aspects of the completed project

Four (4) external photos showcasing the completed project

Where possible, in addition to the eight (8) photographs mentioned above, we recommend providing photos of the project during construction.

ENTRY REQUIREMENTS

Further requirements for ALTERATIONS & ADDITIONS entries

- A simplified A4 floor plan. Alterations & Additions to also include 'before' plans
- Include two (2) INTERNAL and two (2) EXTERNAL high resolution 'before' photographs where possible

Further requirements for TRADE/SPECIALIST entries

One (1) page document that addresses the relevant criteria of the Trade/Specialist Award nominating for and assists the judges in assessing the relative merits of each project for Trade/Specialist Awards

Further requirements for DISPLAY HOME Entries

A letter or similar advice from the permit authority that the home is approved for use as a designated display home. A letter or similar advice from the permit (local) authority means either a development (planning) approval and/or a building permit clearly detailing the home was assessed and approved by the permit authority as a display home Sales Brochure

Further Requirements for CUSTOMER SERVICE Entries

Excel spreadsheet of ALL clients who have had homes completed within the last twelve (12) months to be used in a telephone survey to assist in the judging process

([excel template can be found here](#))

Four to eight (4-8) high resolution jpeg images of your staff or office environment that illustrate your approach to customer service

Company logo in PNG and EPS formats

JUDGING INFORMATION

If your projects has any inductions, security checks or other procedures in order for the judges to access the project, please note this in your submission. (entrant details / important notes for entry). It is important that the builder and/or client are on-site for the inspection to answer any questions

All entries must be submitted online via the entry portal on or before 5pm on the close of entry date.

Visit mbawa.com for further information

2023

BUILDING EXCELLENCE AWARDS: HOUSING



Image: Mandosio Homes

The Master Builders-Commonwealth Bank Building Excellence Awards are the most prestigious Awards open to residential builders in WA. These awards are unique because they are open to all builder members and focus solely on the quality of workmanship and craftsmanship shown in houses and residential projects across the state.

JUDGING CRITERIA

INTERNAL/EXTERNAL BRICKWORK/RENDER FINISH

- Sharpness of brickwork
- Horizontal bed joints and vertical perp alignment
- Selection of bricks (i.e. chipped, etc)
- Mixing of batches of bricks
- Consistency of mortar colour and joints
- Plumbness of windows
- Cuts to brickwork etc, OR:
- Sharpness of render
- Troweling
- Consistency in texture and colour
- Alignment of corbeling
- Alignment of cladding and fixing
- Trade attention to detail
 - Concrete form work, control of reinforcement placement and cover, concrete placing compaction finishing and curing, and above average attention to practices achieving high quality and durable surface finishes
- Brick & block paving

INTERNAL/EXTERNAL CARPENTRY FINISH & FIXING

- Door margins
- Finishing to hinges
- Latches
- Strikers
- Sills and returned scotia
- Shelving
- Balustrading
- Jointing of mouldings
- General workmanship

INTERNAL PLASTERING/DRYWALL

- General surface texture and consistency
- Square and plumb arise
- Reveals
- Corners
- Cleaned door and window frames
- Map cracking/crazing
- Scouring to internal corners
- Window reveals

ROOF ALIGNMENT & NEATNESS OF FINISH

- Gutters and eaves alignment
- Fixings
- Neatness of cuts and joints
- Plane of roof
- Fixing of materials
- Flashings
- Hip and valley alignment
- Plumbness of downpipes
- Detail to exposed timber areas
- Selection of timber
- General tidiness

CUPBOARD CONSTRUCTION & FINISH

- Bench top joints
- Door/drawer alignment
- Door stops
- Ease of drawers
- Internal quality of fixing
- Edging, colour consistency
- Fixing of appliance/sinks
- Plumbness of cupboards
- Alignment of handles

FLOOR & WALL TILING

- Setout
- Margins
- Grouting
- Jollies
- Waste cuts
- Alignment of hobs
- Steps
- Plane of wall tiles and floor tiles
- Scribing of tiles
- Position of borders
- Bath risers
- Sealing around baths
- Sealant to wall and floor tile junction
- Squareness of shower

CEILING FIXING

- Plane of plasterboard
- Visibility of joints/nails/screws
- Cornice joints
- Cornice fixing
- Alignment of cornice
- Squareness of bulkheads

INTERNAL & EXTERNAL PAINTING

- General finish
- Preparation work
- Door painting (top and bottom)
- Top of door frames
- Under sills and mouldings
- Robe rails
- Paint runs
- Consistency of finish
- Coverage of paint to frames and mouldings

INTEGRITY OF STRUCTURE

- Visual signs of movement
- Cracking
- Excess shrinkage
- General defects

PROFICIENCY OF SUPERVISION

- Squareness of setout
- Plumbness of walls
- Setout of entities within the home
- Care of general supervision overall
- Cleanliness of job in general
- Attention to detail

TRANSITION

(APPLIES TO ALTERATIONS & ADDITIONS ONLY)

- Integration of new addition with existing structure
- Workmanship
- Fixing (old to new)
- Marrying building materials
- Internal and external
- General detail

CATEGORIES

MAJOR CATEGORIES

Winners from across all categories compete for the over-all Major Awards. These are not categories you can nominate from as the best overall scoring homes from all entries received automatically become finalists for these awards.

TOP WA HOME

(Non-entered, presented at Perth Metro Housing Awards only)
Recognises the best overall Contract Home entered, amongst all price categories. Finalists include the winner of the overall Best Country Home and the overall best scoring contract homes entered.

BEST COUNTRY HOME

(Non-entered, presented at Perth Metro Housing Awards, 'Regional' Best Country Homes presented at each region's Building Excellence Awards). Nominees are the winning homes from the Master Builders-Commonwealth Bank Building Excellence Awards in the Kimberley Pilbara, South West, Goldfields-Esperance, Great Southern and Geraldton Mid West Regions.

BEST DISPLAY HOME

(Non-entered, presented at Perth Metro Housing Awards, 'Regional' Best Display Homes presented at each region's Building Excellence Awards). Recognises the Best Overall Display Home entered, amongst all price categories.

BEST ALTERATIONS & ADDITIONS

(Non-entered, presented at Perth Metro Housing Awards, 'Regional' Best Alterations & Additions presented at each region's Building Excellence Awards). Recognises the Best Overall Alterations & Additions entered, amongst all price categories.

CATEGORIES

HOUSING CATEGORIES

Awards which recognise the type of projects entered into the Housing Awards including Display Homes, Contract Homes, Alterations and Additions, and Multi-Unit Developments

BEST CONTRACT HOMES - South West, Kimberley Pilbara, Mid West

A dwelling which has been designed and built on contract specifically for that site and according to the requirements and brief of the client. Also includes any dwelling that is opened by the builder for the purposes of display that, at the time of entry, has not been approved by the local authority or developer as a display home. One Unit of a Duplex, Triplex, Unit Development or Group Housing is acceptable in any category (divide overall contract price by number of units to determine price category).

This category is available for entry under the following sub-categories

Under \$250,000	\$1,500,000 - \$2,500,000	Great Southern:	
\$250,000 - \$320,000	\$2,500,000 - \$3,500,000	Under \$300,000	\$1,000,000 - \$1,500,000
\$320,000 - \$370,000	Over \$3,500,000	\$350,000 - \$400,000	Over \$1,500,000
\$370,000 - \$430,000		\$400,000 - \$450,000	
\$430,000 - \$500,000		\$450,000 - \$550,000	
\$500,000 - \$650,000		\$550,000 - \$650,000	
\$650,000 - \$800,000		\$650,000 - \$750,000	
\$800,000 - \$1,000,000		\$750,000 - \$850,000	
\$1,000,000 - \$1,500,000		\$850,000 - \$1,000,000	

BEST DISPLAY HOMES - South West, Mid West, Great Southern

A dwelling which has been designed, built and displayed with the intention of building identical homes in other locations. Must be on display and advertised as open to the public during regular specified hours between the date that entries close and six weeks after the Awards are presented, at a minimum. Entries must be accompanied by a letter or similar advice from the permit authority that the home is approved for use as a designated display home. A letter or similar advice from the permit (local) authority means either a development (planning) approval and/or a building permit clearly detailing the home was assessed and approved by the permit authority as a display home. This category is available for entry under the following sub-categories.

Under \$260,000	\$410,000 - \$510,000
\$260,000 - \$310,000	\$510,000 - \$850,000
\$310,000 - \$360,000	Over \$850,000
\$360,000 - \$410,000	

CATEGORIES

BEST ALTERATIONS & ADDITIONS - South West, Kimberley Pilbara, Mid West

An addition to, or alteration of, an existing dwelling. Must incorporate structural building work so as to alter, extend or renovate an existing house. This category is available for entry under the following sub-categories

	Great Southern	
Under \$150,000	Under \$150,000	\$850,000 - \$1,000,000
\$150,000 - \$230,000	\$150,000 - \$200,000	Over \$1,000,000
\$230,000 - \$300,000	\$200,000 - \$300,000	
\$300,000 - \$430,000	\$300,000 - \$400,000	
\$430,000 - \$530,000	\$400,000 - \$500,000	
\$530,000 - \$750,000	\$500,000 - \$600,000	
\$750,000 - \$1,000,000	\$600,000 - \$700,000	
Over \$1,000,000	\$700,000 - \$850,000	

BEST MULTI UNIT DEVELOPMENT

Constitutes a Multi-Unit Developments for residential purposes including the following. This category is available for entry under the sub-categories 2 - 5 Units, 5 - 10 Units or 10 - 20 Units, and includes: Class 1a - a single dwelling being:

- A detached house
- One of a group of two or more attached dwellings, each being a building, separated by a fire-resisting wall, including a row house, terrace house, town house or villa unit.
- Or, Class 1b - a boarding house, guest house, hostel or the like.
- With a total area of all floors not exceeding 300 m2 measured over the enclosing walls of the Class 1b and in which not more than 12 persons would ordinarily be resident which is not located above or below another dwelling or another Class of building other than a private garage.
- All Class 2 and 3 Buildings as defined by the BCA are to be entered as a Construction Award category in the Master Builders-Commonwealth Bank Excellence in Construction Awards.

CATEGORIES

TRADE CATEGORIES

Awards which recognise a particular-trade of construction in the project/house entered. A project must first be entered into a Housing Award to be eligible to be nominated for a Trade Award. All entries are automatically entered into all of the following trade awards, at no charge. Please ensure you provide all details requested when entering.

EXCELLENCE IN CABINET MAKING

Bench top joints, door/drawer alignment, door stops, ease of drawers, internal quality of fixing, edging, colour consistency, fixing of appliance/sinks, plumb-ness of cupboards and alignment of handles.

EXCELLENCE IN CEILINGS

Plane of plasterboard, visibility of joints/nails/screws, cornice joints, cornice fixing, alignment of cornice and squareness of bulkheads.

EXCELLENCE IN FLOOR & WALL TILING

Setout, margins, waste cuts, scribing of tiles, position of borders, squareness of shower, bath risers, alignment of hobs, steps, jollies, plane of wall tiles and floor tiles, grouting, sealing around baths, sealant to wall and floor tile junction. Compliance with AS3740 for falls in shower floors shall be sufficient to prevent water from ponding within the shower area and shall prevent water from discharging outside the shower area. Where a floor waste is installed, the floor must be constructed so that water flows to the waste without ponding.

EXCELLENCE IN PAINTING

Preparation work, coverage of paint to doors (top and bottom), frames, under sills and mouldings and robe rails, paint runs and consistency of finish.

EXCELLENCE IN PLASTERING

Surface texture and consistency, square and plumb arises, reveals, corners, cleaned door and window frames, map cracking/crazing, scouring to internal corners and window reveals.

EXCELLENCE IN PLASTERBOARD LININGS

Recognises workmanship in visibility of joints/nails/screws, flushing, cornice joints and squareness of bulkheads.

SILVER TROWEL AWARD

Sharpness of internal and external brickwork, horizontal bed joints and vertical alignment, selection of bricks, mixing of batches of bricks, consistency of mortar colour and joints, plumbness of windows and cuts to brickwork.

CATEGORIES

TRADE CATEGORIES

EXCELLENCE IN CONCRETING

Difficulty of area/site, use of construction joints, overall finish and appearance.

EXCELLENCE IN CARPENTRY

Recognises quality of workmanship in balustrading, door margins, jointing of moldings, finishing to hinges, latches, strikers, skills and returned scotias, shelving and general workmanship.

EXCELLENCE IN ROOFING

Recognises quality workmanship in the alignment of gutters, eaves, details to exposed timber areas, plan of roof, fixing of materials, flashing, hip and valley alignment and the finish of cuts and joints.

EXCELLENCE IN EXTERNAL FINISHES

Recognises innovative use of alternative external finishes and/or multiple finishes, such as feature walls, stone cladding, render etc.

EXCELLENCE IN BRICK & BLOCK PAVING

Recognises preparation of site, alignment of pavers, finish of edges and overall difficulty of the project.

CATEGORIES

SPECIALIST CATEGORIES

Awards which recognise a specialised factor of building and construction. A project must first be entered into a Housing Award Category to be eligible to be nominated for a Specialist Award. Please submit a one (1) page document addressing the criteria under each Specialist Award.

INNOVATIVE CONSTRUCTION FOR SMALL LOTS

Innovative building techniques in constructing a home on a lot less than 400m2 and overcoming challenges of a project on a restricted site.

BEST ALTERNATIVE CONSTRUCTION HOME

Includes modular homes built on-site or transported in one or more major sections, pole homes, framed construction as defined by the BCA, or any other home classed as alternative construction at the judges' discretion.

EXCELLENCE IN ENERGY EFFICIENCY

Design features beyond 6-star energy efficiency requirements. This includes lighting and energy management systems that reduce the home's carbon footprint. An accredited assessors rating must be included.

EXCELLENCE IN RECYCLING

Entrants should demonstrate that they have successfully diverted waste from landfill during a construction project. Builders should identify how they have avoided, reduced and reused waste during the planning and construction processes and the outcomes achieved.

BEST WATERWISE HOME

Implementation of water efficiency in construction, considering water pressure regulation, grey or black water systems, water harvesting, water fixtures (including taps, showers, baths, toilets, spas, pools and any appliances), and any outside landscaping or irrigation done.

CATEGORIES

SPECIALIST CATEGORIES

BEST NEW BUILDER

The Best New Builder Award will be presented to a residential builder who has been registered for five (5) years or less in WA and for five (5) years or less nationally, however must have been trading for a minimum of two (2) years.

The builder must not have owned a building company previously. A builder is not eligible to enter this Award if they have previously entered this category. The entrants must display qualities befitting a 'Master Builder' in their nominated project/s including:

- Quality of workmanship
- Attention to detail
- Pride in the job
- Excellent safety standards
- Innovative building techniques
- Project management (cost, quality, time, etc.)

SMALL/ MEDIUM/ PROJECT BUILDER OF THE YEAR

This award recognises a builder who has achieved the highest construction excellence across all projects entered in this year's Master Builders-Commonwealth Bank Housing Excellence Awards.

Sub categories include:

Small Builder (less than 10 projects per year)
Medium Builder (11-50 projects per year)
Project Builder (over 51 projects per year)

- **Small Builders** must have entered three (3) or more projects and achieved a minimum of one (1) price category award to be eligible.
- **Medium Builders** must have entered five (5) or more projects and achieved a minimum of one (1) price category award to be eligible.
- **Project Builders** must have entered eight (8) or more projects and achieved a minimum of one (1) price category award to be eligible.

Please provide written evidence to show how many projects completed over past 12 months.

The builder must also enter the same years "Best Customer Service Award" in order to be eligible.

You must provide a one (1) page doc outlining quality control & supervision procedures as well and how you adhere to a building works program.

CATEGORIES

SPECIALIST CATEGORIES

EXCELLENCE IN WORKPLACE HEALTH & SAFETY

Projects nominated for the safety award must be under construction at time of nomination and not completed prior to site audits/inspections, where the project is a finalist. The purpose of the Award is to promote best practice OSH on building and construction projects through the acknowledgment and celebration of Excellence in Health and Safety. Please include safety performance statistics.

TRADESPERSON OF THE YEAR

Recognises the outstanding quality of work which surpasses all trades. All Trade/Sponsor Award winners are automatically entered into consideration for this Award.

SUPERVISOR OF THE YEAR - SMALL BUILDER/ MEDIUM BUILDER/ PROJECT BUILDER

This award recognises the quality of the supervision on projects nominated where the supervisor is employed by a:

Small Builder (less than 10 projects per year)
Medium Builder (11-50 project per year)
Project Builder (51 or more projects per year)

Please address the following criteria in your written submission when entering this award:

- Project Management
- Documentation Management
- Time performance
- Subcontractor coordination
- Supervision of apprentices and staff
- Site management safety
- Quality assurance
- Maintenance and repairs
- Site organisation
- Skills and experience project supervisor (beyond that of their own trade)
- Communication skills complaints handling
- Management of workplace culture
- Attention to detail
- Problem solving ability

CATEGORIES

WORKPLACE HEALTH & SAFETY - RESIDENTIAL

Projects nominated for the safety award must be under construction at time of nomination and not completed prior to site audits/inspections, where the project is a finalist. The purpose of the Award is to promote best practice OSH on building and construction projects through the acknowledgment and celebration of Excellence in Health and Safety.

ENTRY CRITERIA

1. Commitment to implementing and achieving high standards of occupational safety and health management.
2. An approach to occupational safety and health which incorporates identification and assessment of workplace hazards.
3. Workplace safety systems which incorporate recognition of employee training needs, intent to adopt higher order control solutions and ongoing monitoring and review.

IMPLEMENTATION AND MAINTENANCE OF OSH SYSTEMS

Provide details on the company's commitment to implementing and achieving high standards of occupational safety and health management. Examples could include:

- A list of components of your OSH management system (e.g. manual, policies, procedures, documentation).
- Future goals of the company.

HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL

Provide details on the company's policy and procedures for identification, assessment and control of workplace hazards. Examples could include:

- Method used to identify hazards (e.g. regular site/ workplace inspections, checking existing incident records and workers' compensation claims, incident reporting and/ or investigation, hazard/ near-miss alert reporting, OSH management systems audit, standard operating procedure reviews, consultation with employees).
- Procedure used to assess risks (e.g. classification matrix).
- Prioritisation of hazards (e.g. likeliness to cause injury or damage, probability of occurrence and potential to develop further)
- Methods used to control hazards (e.g. hierarchy of controls)
- Hazard reporting procedure

CATEGORIES

WORKPLACE HEALTH & SAFETY - RESIDENTIAL

EXECUTIVE SUMMARY- ADDRESS ALL ITEMS RELEVANT TO THE PROJECT

Implementation and Maintenance of OSH Systems:

Provide details on the company's commitment to implementing and achieving high standards of occupational safety and health management.

Examples could include:

- A list of components of your WHS management system/processes (e.g. manual, policies, procedures, documentation).
- Future goals of the company.

PERFORMANCE

Section A:

- Number of injuries during the last 12 months
- Time lost due to injury during the last 12 months
- Time lost due to other safety concerns during the last 12 months

Section B:

Provide details of the measurable improvement in the company's occupational safety and health performance and if the time and effort spent on improving health and safety in the workplace brought any benefits.

Examples could include reduction in:

- Workplace injuries/incidents
- Lost productivity
- WorkCover / insurance premiums and/ or legal costs

CATEGORIES

WORKPLACE HEALTH & SAFETY - RESIDENTIAL

WORK & OPERATING PROCEDURES

Provide details on the company's safe work systems which incorporate recognition of employee training needs, a commitment to adopting control solutions where possible and ongoing monitoring and reviews. Examples could include:

- Development and implementation of site specific safety instructions.
- Development and implementation of safe work method statements.
- Development and implementation of standard operating procedures.
- Company rules.
- Provision of personal protective equipment.
- Method for ensuring compliance with safe systems of work.
- Provision of information, instruction and supervision.
- Training provided to employees and maintenance of training records.

Supporting Material

To support your entry please include the following information:

- Site safety plan, where applicable, or evidence of safety management processes that are in place
- Progressive photos that demonstrate your systems in use

WH&S RESIDENTIAL CHECK LIST

- A completed entry and entry fee to be submitted online
- A brief executive summary of the project which should include: All items relevant to the project
- Consent is required from the owner, signifying the owner's consent to the project being entered into the competition and permitting access to the judges to inspect the entry at a mutually convenient time and to the publication of the entry details
- No more than 12 project photos
- You must include progressive photos detailing aspects of the project which should be clearly named indicating relevance to the project
- The quality of your photographs is important and must be no less than 300 DPI
- Images from mobile phones are NOT acceptable

CATEGORIES

BEST CUSTOMER SERVICE AWARD - BUILDER

ENTRY REQUIREMENTS

Entry must be submitted online

Entries should address each criteria and be no more than one (1) page per criteria point.

You may attach supporting material/documents in support of your entry.

Please supply the following in your entry:

- An Excel spreadsheet of ALL clients who have had homes completed within the last twelve (12) months prior to the close of entry date. This information will be used in a telephone survey to assist in the judging process. Please use the excel sheet template provided on-line at mbawa.com or contact MBA Events
- For all small-medium builders, up to 10 clients' details must be submitted
- Four to eight (4-8) images of your staff or office environment that illustrate your approach to customer service
- A copy of your company logo in high-res PNG format and/or EPS format

BUILDERS - CRITERIA

Entrants will need to demonstrate fair trading principles and how a customer service culture is promoted within their organisation. Phone surveys of a random sample of your clients will be undertaken. Feedback from these surveys and your entry will be given to you following the awards upon request. Entrants need to submit a written submission outlining their processes/commitment to the following criteria points:

- High standard of information associated with building contracts, products and the building process
- Regular, timely and helpful communications during the building period
- Quality handover processes
- Attention to maintenance items and repairs
- Complaints handling procedures
- Management of a customer service culture
- Builders can enter into the following sub-categories based on their completions over the past 12 months

SMALL BUILDER - Less than 10 projects per year

MEDIUM BUILDER - 11-50 projects per year

PROJECT BUILDER - Over 51 projects per year

CATEGORIES

BEST CUSTOMER SERVICE AWARD - SUPPLIER

ENTRY REQUIREMENTS

Entry must be submitted online
Entries should address each criteria and be no more than one (1) page per criteria point.
You may attach supporting material/documents in support of your entry.

Please supply the following in your entry:

- An Excel spreadsheet of ALL clients from within the last twelve (12) months prior to the close of entry date. This information will be used in a telephone survey to assist in the judging process. Please use the excel sheet template provided online at mbawa.com or contact MBA Events
- 4-8 images of your staff or office environment that illustrate your approach to customer service
- A copy of your company logo in high-res PNG format and/or EPS format

SUPPLIERS - CRITERIA

- Entrants will need to demonstrate fair trading principles and how a customer service culture is promoted within their organisation. Phone surveys of a random sample of your clients will be undertaken.
- Feedback from these surveys and your entry will be given to you following the awards
Sample documentation showing a high standard of product and service documentation
Provide evidence of regular and timely communication with clients throughout the sales cycle.
- Provide samples of where the business has used alternative means of communication to assist in liaising with their clients.
- Demonstrated after sales service procedures.
- Demonstrated complaints handling procedure.
- Show examples (where possible), on how a customer service culture is embraced by the business.

2023
BUILDING EXCELLENCE AWARDS:
CONSTRUCTION



Images: Acorp Construction

Master Builders-Commonwealth Bank Building Excellence Awards showcase the first class workmanship and construction excellence for which the WA building industry has become renowned. The resources used, the people employed and the overall stimulus to the economy that many of these projects provide is invaluable to Western Australia. The Awards are recognised by consultants, government and our industry as the hallmark annual event for the commercial, industrial and civil engineering sectors.

JUDGING CRITERIA

QUALITY OF CONSTRUCTION

- Structure
- External finishes
- Services
- Internal finishes
- Civil works
- Degree of difficulty
- Problem solving
- Overcoming constraints of the site

PROJECT MANAGEMENT

- Time performance
- Client relationship
- Subcontractor management
- Degree of difficulty
- Client satisfaction

VALUE FOR MONEY

- Method of contracting
- Cost of construction per Gross Floor Area and Net Lettable Area or Net Saleable Area
- Finalisation of contract

INNOVATION

- Construction methodology
- How did the contractor innovate throughout construction?
- What were the benefits of this innovation to the project's deliverables (time, cost, quality, HSEQ outcomes, environmental outcomes)
- Installation procedures

SITE MANAGEMENT

- Safety
- Industrial relations
- Site organisation
- Environmental management – including statistics of environmental performance

MAJOR CATEGORIES

Winners from across all categories compete for the overall Major Awards. These are not categories you can nominate from as the best overall scoring homes from all entries received automatically become finalists for these awards.

TOP WA PROJECT (non-entered)

Recognises the best overall project entered from all categories. Finalists will be selected by the judges from the best entrants. The Best Regional Project is also considered for this award.

BEST REGIONAL PROJECT (non-entered)

Finalists will be selected from the winners of the Best Commercial Project at the regional Building Excellence Awards in the Kimberley-Pilbara, South West, Great Southern, Goldfields-Esperance and the Geraldton Midwest regions.

CATEGORIES

The following price sub-categories are available under each construction category:

Under \$1.5 million	\$10 to \$20 million	Over \$100 million
\$1.5 to \$5 million	\$20 to \$50 million	
\$5 to \$10 million	\$50 to \$100 million	

BEST HISTORIC RESTORATION OR RENOVATION

Restoration or renovation of, or addition to, a building that is listed on the State Register of Heritage Places, located within a heritage precinct or has demonstrated cultural or architectural significance.

BEST REFURBISHMENT OR RENOVATION

Refurbishment or renovation of, or addition to, any building that is not deemed to be historic.

BEST PUBLIC USE BUILDING

Buildings used for the purposes of public recreation and entertainment classified as Class 9b buildings by the Building Code of Australia. This includes aquatic centers, cinemas, gymnasiums, sports arenas, theatres and art galleries.

BEST EDUCATION BUILDING

All buildings designed for the purposes of education. This includes schools, universities, colleges and early learning/child care centres.

BEST OFFICE BUILDING

Office buildings utilised for commercial or professional purposes, specifically those classified as Class 5 in the Building Code of Australia in the National Construction Code (NCC).

BEST RETAIL BUILDING

Buildings utilised for the sale of goods by retail or the supply of services direct to the public. This includes but is not limited to retail shopping centres, restaurants and cafes, however, specifically those classified as Class 6 in the Building Code of Australia in the National Construction Code (NCC).

BEST INDUSTRIAL BUILDING

Buildings constructed for the primary purpose of an industry such as manufacturing, agriculture and warehousing, specifically those recognised as Class 7/8 by the Building Code of Australia.

CATEGORIES

BEST CIVIL ENGINEERING WORKS

Roads, railways, bridges, tunnels, car parks and utility infrastructure. This category also includes residential or commercial subdivisions i.e. roads, retainings, streetscaping and other infrastructure.

BEST BUILDING FIT-OUT

Internal works only of a new or existing building.

BEST STATE GOVERNMENT BUILDING

New buildings commissioned by any State Government Department within 100kms of the Perth GPO.

BEST HEALTH CARE BUILDING

Health care buildings (hospital) as classified in the Building Code of Australia as Class 9a or 9c. The total value of the development must exceed \$1 million.

BEST AGED CARE BUILDING

Aged care building (low or high care facility) as classified in the Building Code of Australia as Class 9a or 9c. The total value of the development must exceed \$1 million.

BEST SENIORS/AGED PERSON MULTI-UNIT DEVELOPMENT

Purpose-built owner-occupied dwellings including townhouses, apartments/units, and retirement villages classified as Class 1, 2 or 3 by the Building Code of Australia. Class 9a or 9c buildings are ineligible. Entries can include single and multi-story developments.

BEST MULTI-UNIT DEVELOPMENT

Developments including hotel, disabled or student accommodation defined as Class 3 buildings by the Building Code of Australia, or residential apartments as defined by Class 2 by the BCA. Does not include housing for seniors.

LIFESTYLE HOMES FOR SENIORS

Must be Class 1 or 2 owner occupied and does not include Nursing Homes and Aged Care Facilities.

BEST RESOURCE CONSTRUCTION PROJECT

Any construction project built for a mining or resource development company and located on or within 50 kilometers of a mining site.

SPECIALIST CATEGORIES

Awards which recognise a specialised factor of construction. A project must first be entered into a Construction Category to be eligible to be nominated for a Specialist Category.

BEST NEW BUILDER AWARD

The Best New Builder Award will be presented to a commercial builder who has been registered for five (5) years or less in WA and for five (5) years or less nationally (however must have been trading for a minimum of 2 years). The builder must not have owned a building company previously. A builder is not eligible to enter this Award if they have previously entered this category. The entrants must display qualities befitting a 'Master Builder' in their nominated project/s including:

- Quality of workmanship
- Attention to detail
- Pride in the job
- Excellent safety standards
- Innovative building techniques
- Project management (cost, quality, time, etc.)

PETER HUNT MEMORIAL ARCHITECTS AWARD

Entrants should nominate the three (3) best architectural firms they have dealt with over the last 12 months when submitting a project. Builders are not limited to only nominating the architects involved with the project/s they are nominating for. Nominations should be based on:

- Professional standards
- Quality of documentation
- Dealing with issues fairly and expeditiously
- Communication
- General administration of contracts

CONSTRUCTION ON A CHALLENGING SITE

Recognises quality of workmanship and finishing of surfaces including construction joints and difficulty of area/site.

SPECIALIST CATEGORIES

EXCELLENCE IN WASTE MANAGEMENT

Entrants should demonstrate that they have successfully diverted waste from landfill during a construction project. Builders should identify how they have avoided, reduced and reused waste during the planning and construction processes and the outcomes achieved. Judges will also consider measures put in place to control wastes escaping the site (eg: sediment control).

EXCELLENCE IN ENERGY EFFICIENCY

Entries into this category should demonstrate the below criteria. Please address the below criteria as part of your entry's written submission.

- How was the building designed for climate and with energy efficiency as a primary consideration?
- What steps have been taken to ensure the building operates/performs at the energy efficiency design intent and what was the role of each responsible party?
- Were cost-effective and practical energy efficiency design elements/systems incorporated into the building? If so, how?
- What innovative energy efficiency features have been incorporated into the building and how might these lead by setting an example to the industry?
- How were all parties in the building process (consultants, builder, sub-contractor, client etc) supported in delivering energy efficiency outcomes?
- During the construction of the project, were energy efficient products sourced from locally manufactured products and materials?
- Does the builder incorporate sustainable practices into the operation/administration of their business specifically, how has energy efficiency been incorporated into day-to-day operations?

SPECIALIST CATEGORIES

EXCELLENCE IN CONCRETE CONSTRUCTION

Buildings utilised for the sale of goods by retail or the supply of services direct to the public. This includes but is not limited to retail shopping centres, restaurants and cafes, however, specifically those classified as Class 6 in the Building Code of Australia in the National Construction Code (NCC).

JUDGES’ INNOVATION AWARD (NON-ENTERED)

Awarded at the discretion of the judges to recognise an entry that stands out through innovative use of materials, creative design, unique presentation or delivery that is not recognised through any other Award.

PROJECT MANAGER OF THE YEAR

The Project Manager is totally responsible for the delivery of a project. All projects deliverables rest with this person in terms of time, relationship, cost, quality, HSEQ outcomes etc.

Please provide a one-page document addressing the criteria below:

Overall Project Delivery

- What were the KPI's of the project at the commencement of the project award?
- Did the PM deliver the project meeting these project deliverables?
- Who were the key stakeholders of the project and would they say that the project was a success?

Please provide examples.

Staff Management

- What staff were managed by the project manager?
- What was the management/staff member relationship like?
- What style of management did the PM use in managing these staff?
- Was the PM responsible for performance management of staff?
- How did the PM motivate staff and what techniques were used to improve staff performance during the delivery of the project?

Please provide examples.

SPECIALIST CATEGORIES

PROJECT MANAGER OF THE YEAR CONTINUED.

Cost Outcomes

- How did the PM manage their budget
- Describe the process for financial management of the construction budget.
- Were cost reports produced during the delivery of the project?
- What was the process for reporting against the budget and forecasting construction costs during delivery?
- Were savings achieved during the project?
- Were cost overruns incurred during the delivery, if so what and why.
- Provide examples of where the PM forecasted cost overruns to occur and took steps to offset these cost overruns.

Other Criteria

- Subcontractor management
- Client relationship
- Value for money outcomes
- Quality of completed project
- HSEQ Outcomes of project

SPECIALIST CATEGORIES

SITE MANAGER OF THE YEAR

The Site Manager is the full time on site manager/ supervisor of the project. The site manager is based on site and responsible for project programming, sub-contractor management and coordination, management of on-site health safety and environmental management and quality control.

Please provide a one-page document addressing the criteria below:

Program Management

- What was the original contract construction program?
- What was the adjusted contract construction program?
- Did you achieve the contract or adjusted contract program and what was the actual overall program achieved?
- What programming techniques were used to manage time related activities on site? e.g. weekly look ahead programs, micro programs, coordination and programming meetings?
- What examples of time recovery or program mitigation can you provide?

Please provide details and examples.

Other Criteria

- Subcontractor management
- Client relationship
- Quality of completed project
- HSEQ Outcomes of project

SPECIALIST CATEGORIES

CONSTRUCTION MANAGER OF THE YEAR

The Construction Manager (is usually) part of the commercial builder's management team and usually responsible for the management of site managers (as head of that department) and perhaps project managers and contract administrators (depending upon the size and structure of the business). They will ultimately be responsible for all project delivery matters across the business and would in many instances be a 2IC to the most senior manager in the business.

Please provide a one-page document addressing the criteria below:

Staff Management

- What staff were managed by the construction manager?
- How many projects were managed by the CM?
- What was the management/staff member relationship like?
- What style of management did the CM use in managing these staff?
- Was the CM responsible for performance management of staff?
- How did the CM motivate staff and what techniques were used to improve staff performance during the delivery of projects?

Please provide examples.

Subcontractor Management

- Please provide subcontractor endorsements or references.

Client Relationships Across Portfolio of Work

- Please provide client endorsements or references.

Other Criteria

- Quality of completed projects
- HSEQ Outcomes of the business

EXCELLENCE IN WORKPLACE HEALTH & SAFETY

Projects nominated for the safety award must be under construction at time of nomination and not completed prior to site audits/inspections, where the project is a finalist. The purpose of the Award is to promote best practice OSH on building and construction projects through the acknowledgment and celebration of Excellence in Health and Safety. Please include safety performance statistics. A separate entry form is required for this category.

GENERAL ENTRY REQUIREMENTS

- Commitment to implementing and achieving high standards of occupational safety and health management.
- An approach to occupational safety and health which incorporates identification and assessment of workplace hazards.
- Workplace safety systems which incorporate recognition of employee training needs, intent to adopt higher order control solutions and ongoing monitoring and review.

SAFETY AND HEALTH MANAGEMENT

Provide details on the company's commitment to implementing and achieving high standards of occupational safety and health management. Examples could include

- A list of components of your OSH management system (e.g. manual, policies, procedures, documentation).
- Future goals of the company

HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL

Provide details on the company's policy and procedures for identification, assessment and control of workplace hazards. Examples could include:

- Method used to identify hazards (e.g. regular site/workplace inspections, checking existing incident records and workers' compensation claims, incident reporting and/or investigation, hazard/near-miss alert reporting, OSH management systems audit, standard operating procedure reviews, consultation with employees)
- Procedure used to assess risks (e.g. classification matrix)
- Prioritisation of hazards (e.g. likeliness to cause injury or damage, probability of occurrence and potential to develop further)
- Methods used to control hazards (e.g. hierarchy of controls)
- Hazard reporting procedure

EXCELLENCE IN WORKPLACE HEALTH & SAFETY

SAFE WORK AND OPERATING PROCEDURES

Provide details on the company's safe work systems which incorporate recognition of employee training needs, a commitment to adopting control solutions where possible and ongoing monitoring and reviews.

Examples could include:

- Development and implementation of site-specific safety instructions
- Development and implementation of safe work method statements
- Development and implementation of standard operating procedures
- Company rules
- Provision of personal protective equipment
- Method for ensuring compliance with safe systems of work
- Provision of information, instruction and supervision
- Training provided to employees and maintenance of training records.

PERFORMANCE

Section A:

- Number of injuries during the last 12 months
- Time lost due to injury during the last 12 months in days and hours
- Time lost due to other safety concerns during the last 12 months

Section B

Provide details of the measurable improvement in the company's occupational safety and health performance and if the time and effort spent on improving health and safety in the workplace brought any benefits.

Examples could include:

- Reduction in workplace injuries/incidents
- Increased productivity
- Reduced WorkCover/insurance premiums and/or legal costs

EXCELLENCE IN WORKPLACE HEALTH & SAFETY

WORK & OPERATING PROCEDURES

Provide details on the company's safe work systems which incorporate recognition of employee training needs, a commitment to adopting control solutions where possible and ongoing monitoring and reviews.

Examples could include:

Development and Implementation of:

- Site specific safety instructions
- Safe work method statements or Job Safety Analysis
- Standard Operating Procedure, and how the document directly improved safety on site

COMPANY RULES - EXAMPLES INCLUDE

- How these rules were influenced by an identified need on site, or that there was direct employee involvement and what prompted their involvement
- A safety solution implemented after an incident was reported
- A technique utilised on site that has shown an increase in compliance with safe systems of work
- Provision of information, instruction and supervision and how any of these have influenced a change on site in relation to safety
- The types of training provided to employees and examples of how this has improved safety on site

SUPPORTING MATERIAL

To support your entry please include the following information:

- Site safety plan (where applicable) or evidence of safety management system that is in place
- Evidence of follow up actions relating to non-compliant OSH issues
- Future goals and how they are going to be implemented on site
- Past and present audits or inspection reports showing improvements
- Employee suggestions that have been implemented

EXCELLENCE IN WORKPLACE HEALTH & SAFETY

JUDGING CRITERIA

An initial review of the organisation's nomination/entry shall be conducted by the Master Builders WA Safety Manager to ensure the entry criteria has been met.

A desktop audit of the organisations safety management systems will be conducted by the Master Builders WA Safety Manager.

Site inspections will be conducted as follows:

- A nominated site may be inspected up to 3 times to evaluate the implementation of a new safety solution, to review the safety management system and/or to inspect the site in relation to safety during different stages of the construction process, at the discretion of the judging panel
- The nominee will receive any inspection or audit reports completed during the site inspections

CLIENT DECLARATION FORM

This form is to be completed by the client of each commercial project and to be submitted with the Builder's entry. The Master Builders Awards showcase the first-class workmanship and construction excellence for which the WA building industry has become renowned. By submitting this form, this entry will be deemed as approved by you, as the client of the project. You can also download the form [here](#).

Entrant Details

Company Name: _____

Contact Name: _____

Project Name: _____

Practical Completion

Expected Date for Practical Completion: _____

Actual Date of Practical Completion: _____

Did the builder meet the date for practical completion? If not, please provide reasoning:

Contract Price

Final Contract Price: _____

Did the builder meet the budget? If not, please provide reasoning:

Do you have any other comments regarding the builder, in relation to this project?

Client Declaration

☐ I hereby agree that this project be entered into the Master Builders awards. I understand that the project will be inspected for the purposes of being an entrant in these awards and I allow the property to be promoted in any media relating to the awards.

Name: _____ Date: _____

Signature: _____

For any queries relating to the Awards, please contact the Master Builders Events Team on 9476 9800 or at events@mbawa.com. Please return this form to the Builder to accompany their Awards submission.

SUBCONTRACTOR OF THE YEAR AWARDS



Images: Acorp Construction

The Subcontractor of the Year Awards show the commitment to construction excellence, and the pride and professionalism displayed by the WA construction industry. Master Builders is proud to recognise a commitment to excellence by individual subcontractors who have conducted work on any of the projects entered into the Regional Building Excellence Awards.

ENTRY REQUIREMENTS

For a subcontractor to be eligible for a subcontractor award, the project must be nominated into the Awards program by a builder first. We strongly recommend builder entrants nominate their subcontractors when completing their own entries.

Please be aware that emphasis will be placed on the on-site inspection by a team of judges. It is therefore important that the builder and/or client are on-site for the inspection to answer any questions posed by the judges.

REQUIREMENTS FOR ALL ENTRIES

- A sixty (60) word synopsis of the project to be used in all editorials
- A reference from the builder nominating the project
- A detailed description of your scope of works on the project that addresses the judging criteria
- We recommend including information technical aspects to the project, safety requirements and how they were met/exceeded

JUDGING CRITERIA

QUALITY OF CONSTRUCTION

- Attention to detail

PROJECT MANAGEMENT

- Time Performance
- Relationship with builder & other trades
- Degree of difficulty

INNOVATION

- Construction methodology
- Installation procedures

SITE MANAGEMENT

- Safety
- Industrial relations
- Site organisation
- Environmental management

CATEGORIES

MAJOR CATEGORIES

The major Subcontractor Award is a non-entered Award as they consist of the judges' highest scoring overall projects from the entered Subcontractor Award categories.

SUBCONTRACTOR OF THE YEAR (NON-ENTERED)

Recognises the best overall subcontractor work entered from all categories.

REGIONAL SUBCONTRACTOR OF THE YEAR (NON-ENTERED)

Nominees are the winning subcontractors presented in each region.

SUBCONTRACTOR CATEGORIES

The Subcontractor of the Year Awards are presented in four (4) divisions, plus an overall award.

STRUCTURAL

- Concrete
- Formwork
- Precast
- Structural Steel
- Masonry
- Geomechanical

SERVICES

- Mechanical
- Lifts
- Electrical
- Hydraulic
- Fire
- Plumbing

CLADDING

- Windows
- Roofing
- Precast
- Stonework
- Curtain Wall

FINISHES

- Tiling
- Painting
- Plastering
- Cabinetwork/Joinery/Carpentry
- Ceilings
- Shop Fittings

2023

MASTER BUILDERS APPRENTICE OF THE YEAR AWARDS



The Master Builders Apprentice of the Year Awards incorporating the Ric New Awards showcase the quality of overall standard of achievement of apprentices and young achievers employed within the WA building and construction industry.

ENTRY REQUIREMENTS

Applicants will be assessed on their overall standard of achievement and potential, taking all the information provided in this nomination form into consideration. Please complete each section of this entry form. Address all criteria and where there is insufficient space, please attach any additional information. Include photocopies of testimonials and/or awards, trade results and trade certificates. Ensure as much information as possible is provided in the entry as the judges review the submissions to determine the winners of each category.

REQUIREMENTS FOR ALL ENTRIES

- A completed entry submission
- Supporting documentation where requested
- 1 x High res photo (headshot) - clear and showing the entrants face
- 1x High res photo (on site) - clear and showing the entrants face
- A statement about the nominated apprentice addressing the below
 - Examples of work undertaken on site by the apprentice
 - What projects they have undertaken recently (noting unusual projects or work displaying a high level of skill)
 - Why they deserve to be recognised as the best in their trade
- Other supporting documentation (e.g. references from staff/lecturers)

JUDGING CRITERIA

A panel of three independent industry Judges (representatives of the building and construction industry familiar with, and holding experience in training and apprenticeships) will review each entrant's submission and award one winner and two finalists for each category. A second round of judging will take place following the category results being determined, where a selection of Apprentices will be interviewed (in person, or over the phone in extenuating circumstances) by a panel of judges, each vying for the title of overall Apprentice of the Year.

The following criteria should accompany this entry:

- Work ethic
- Personal skills
- Trade skills
- Relationship with fellow workers and contractors
- Ability to work unsupervised
- Ability to think laterally
- Level of competency
- Academic results and awards
- Non-academic awards, prizes or achievements
- Work undertaken for the community or other work experience

MAJOR CATEGORIES

Winners from across all categories compete for the best Major Awards. These are non-entered category as the best overall scoring Apprentices from all entries received automatically become finalists for these awards.

APPRENTICE OF THE YEAR (non-entered)

Recognises overall best building and construction industry apprentices across all categories who have demonstrated commitment to their training. Applicants will be assessed on their overall achievement in studies and on-the-job training.

BEST REGIONAL APPRENTICE (non-entered)

Recognises building and contruction industry apprentices who have demonstrated commitment to their training. Applicants will be assessed on their overall acheivement in studies and on-the-job training. The overall winner from the Goldfields-Esperance, Midwest, Great Southern, South West and Kimberley-Pilbara Apprentice nominations will go into the running for the 'Apprentice of the Year' Award, which will be presented in Perth.

APPRENTICE CATEGORIES

- BEST BRICKLAYING APPRENTICE OF THE YEAR
- BEST CABINET MAKING APPRENTICE OF THE YEAR
- BEST CARPENTER APPRENTICE OF THE YEAR
- BEST CARPENTRY AND JOINERY APPRENTICE OF THE YEAR
- BEST CIVIL CONSTRUCTIONS APPRENTICE OF THE YEAR
- BEST CONCRETER APPRENTICE OF THE YEAR
- BEST GLAZIER APPRENTICE OF THE YEAR
- BEST ELECTRICAL APPRENTICE OF THE YEAR
- BEST JOINER APPRENTICE OF THE YEAR
- BEST PAINTER AND DECORATOR APPRENTICE OF THE YEAR
- BEST PLASTERING APPRENTICE OF THE YEAR
- BEST PLUMBING AND GAS FITTING APPRENTICE OF THE YEAR
- BEST ROOF CARPENTRY APPRENTICE OF THE YEAR
- BEST WALL AND CEILING FIXING APPRENTICE OF THE YEAR

APPRENTICE SAFETY AWARD (non-entered)

This award is for construction trade apprentices from other Group Schemes or direct indentured during the calendar year who have demonstrated high standards of safety and commitment to safety on the job. This award will be nominated to the apprentice who has demonstrated exceptional commitment to safety in their application.

APPRENTICE ENCOURAGEMENT AWARD (non-entered)

This new award category seeks to acknowledge a first or second year apprentice who you see as having significantly shone through, either from improvement and hard work, commitment to the employer, staff or other. This award is not based on academic ability but purely it is an acknowledgement from you to a worthy and well deserving apprentice.

EMPLOYER CATEGORIES

Awards which recognise employers or trainers of apprentices.

EMPLOYER TRAINER OF THE YEAR

Recognises the building and construction industry employers who are committed to training. Applicants will be assessed on their overall commitment to providing training to employees/ apprentices.

EMPLOYER SAFETY AWARD

This award is for an employer of a construction apprentice/s who has demonstrated high standards of safety and commitment to safety on the job in the calendar year.

Please upload a written submission addressing the following criteria (Maximum 3 pages) and how it relates to your apprentice/s

- IMPLEMENTATION AND MAINTENANCE OF OSH SYSTEMS
- HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL
- PERFORMANCE
- SAFE WORK AND OPERATING PROCEDURES
- WORK & OPERATING PROCEDURES

TERM AND CONDITIONS

1. Award categories are open to registered builders/building companies operating in the building industry who hold a current membership with Master Builders Western Australia, under the same name. Entries must be submitted under the name of the building contract, which must be company holding a valid membership. Best Customer Service Builder award categories are only open to Master Builder Members - Customer Service Supplier Award are open to any organisation that supplies Master Builder's members directly or indirectly.
2. Entries submitted must be within a radius of 100km from the City Centre in the respective Awards entered into (e.g. Perth metro).
3. Entries submitted must be within a radius of 100kms from the Town City Centre (GPO). Where an entry is situated more than 100kms from the Town City Centre (GPO), the entrant will be required to cover the costs of travel and accommodation for the judge(s) to inspect the project. These costs will be attributed pro rata should there be multiple entries being judged in that region.
4. Entries must have achieved practical completion by the date in which judging commences, or the entry will be automatically disqualified and all associated fees forfeited.
5. Projects which have previously been entered into the respective Master Builders-Commonwealth Bank Excellence Awards cannot be re-entered into. Display homes may only be re-entered if a new build of the same design has been undertaken on an additional site.
6. Entries withdrawn after the close of entries are not entitled to a refund.
7. All applicable sections of the entry form must be completed and the required documentation including payment provided in full by the closing date. Entries that provide incomplete documentation may not be judged, in which case all fees will be forfeited.
8. If the information given on the entry form varies extensively from the entry inspected, in specification or value, judges reserve the right to disqualify the entry or re-categorise, without consultation with the entrant.
9. Judges reserve the right to re-categorise the entry without consultation with the entrant.
10. Judges' decisions are final and no correspondence or review will be entered into by Master Builders Western Australia.
11. The owner/client consent must be given for entry in the awards. Where the property is tenanted, the owner is responsible for ensuring compliance with access requirements.
12. Any material supplied with the entry may be reproduced in media releases, publications, web sites and other promotional material at the discretion of Master Builders Western Australia. The entrant indemnifies Master Builders Western Australia against any claims in respect of copyright. Master Builders Western Australia and associated media accept no responsibility for incorrect details, spelling or other incorrect information stated in the entry form. The quality of the material submitted will impact on the standard of promotion.
13. Each entrant will be notified in writing of the judging time and date for each project. It is the entrant's responsibility to confirm with the owner/client and obtain access for the judges. Where the property is tenanted, the entrant must contact the owner and coordinate access with the owner or managing agent and/or the tenant directly. In the instance of not being able to obtain access, the entry will be automatically disqualified and all associated fees forfeited.
14. The entrant must submit evidence of the final contract sum (including variations) for each entry, inclusive of GST. Where the property has been built as the builder's residence or investment property, the price point at which the project is entered should reflect the repeatable retail value of the home.
15. Award winners will NOT be disclosed until the after the official announcement at the Awards presentation night.
16. The entrant may use success in the Awards for promotional purposes but agrees to adhere to high ethical standards in that promotion through branding guidelines on the Winners/Finalists Kits. Advertising and promotional activities must not be misleading or deceptive or likely to mislead or deceive consumers about the nature of the award, nor represent themselves as a Master Builder award winner when they have not been the registered builder of that nominated award. Without limiting this requirement, the registered builder agrees to be bound by the following:

• **Pre-Awards promotion:** Until the Awards are officially announced at the presentation, the entrant will not promote any unofficial or speculative success. However, entrants will be able to promote their finalist status prior to the Awards on receipt of the finalist logo from Master Builders Western Australia.

• **Correct use of logo for winning & finalist entries:** In display homes categories, signage must be restricted exclusively to the judged project.

• **Use of the Master Builders-Commonwealth Bank Excellence Awards Logo (both winners & finalists) when in use across all forms of media presented to the general consumer must abide by the following guidelines:** In any promotion the exact award category and year of the award must be stated. For use outside the region in which it was awarded it must be clearly identified in which region the award was won i.e. the words SOUTH WEST REGION must be included under the logo or unless otherwise provided by the Master Builders Western Australia. Text setting out all requested detail must be a minimum of 100mm in height. Use of the logo must not be changed in any way, unless prior permission has been sought and received in writing.

• **If the entrant breaches these requirements governing promotion, Master Builders Western Australia may:** Revoke the entrant's award. Refuse the entrant entry in future awards. Bring possible breaches of the Trade Practices Act and the Fair Trading Act to the attention of the Australian Competition and Consumer commission and the Department of Commerce.
Further explanation and examples can be found in the Master Builders Western Australia Awards Logo Usage Guidelines.
17. Display home entries must: Be accompanied by the current price list of all inclusions for the home to full specification as displayed, describe all optional specification items displayed in the home, state the as-displayed construction cost (that is, not including the cost of furniture, furnishings, landscaping and any other items which are not part of the building fabric), Entries must be accompanied by a letter or similar advice from the permit authority that the home is approved for use as a designated display home. A letter or similar advice from the permit (local) authority means either a development (planning) approval and/or a building permit clearly detailing the home was assessed and approved by the permit authority as a display home.
18. Residential buildings eligible for a housing award (i.e. display and contract homes) must have a Class 1a or 1b classification as defined in the current Volume of the Building Code of Australia - Housing provisions (BCA) of the National Construction Code (NCC). This includes, but is not limited to single dwellings, lifestyle housing for seniors, grouped dwellings (2 dwellings or more on a site, but does not include multiple dwellings or apartments). Residential buildings in other classes must enter in commercial categories. Building classified as Class 2 and above according to the BCA must be entered under a 'construction' award category.
19. Commercial projects includes those recognised as Classes 5-10 by the Building Code of Australia and only includes Class 2-4 residential buildings that are not covered by our residential awards categories.
20. Entrants must notify Master Builders Western Australia and withdraw any entries submitted for the Awards if the business/company is placed into voluntary administration or receivership. This undertaking is binding up until the awards night ceremony. Master Builders Western Australia advises that an award will be withdrawn if the business has been placed into administration and Master Builders Western Australia has not been notified.
21. Master Builders Western Australia can remove an entry for any reason that may affect the reputation of or cause embarrassment to the Association or the Awards.
22. Subcontractor of the Year Awards are open to subcontractor companies operating in Western Australia.
23. The Builder must have entered the project in the Construction (or Construction categories in Building) Excellence Awards for the Subcontractor to be eligible to nominate for the Subcontractor of the year.
24. If the entry information supplied varies extensively from the inspection, in specification or value, Master Builders Western Australia reserves the right to re-categorise or disqualify the entry without consultation with entrant.
25. Should a minimum standard of excellence not be reached Master Builders Western Australia reserves the right to decline the present an Award.





Commonwealth Bank



Image: Dixon Construction

MASTER BUILDERS-COMMONWEALTH BANK BUILDING EXCELLENCE AWARDS