

# MASTER BUILDERS

WESTERN AUSTRALIA

## TRAINING PROSPECTUS 2018



# MASTER BUILDERS TRAINING LOCATIONS

## Head Office

### (West Perth)

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**E:** mba@mbawa.com  
**Training:** training@mbawa.com

## Albany

### (Great Southern Region)

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## Bunbury

### (South West Region)

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PO Box 253  
Bunbury WA 6231  
**Ph:** (08) 9726 0939  
**E:** southwest@mbawa.com

## Esperance/Kalgoorlie

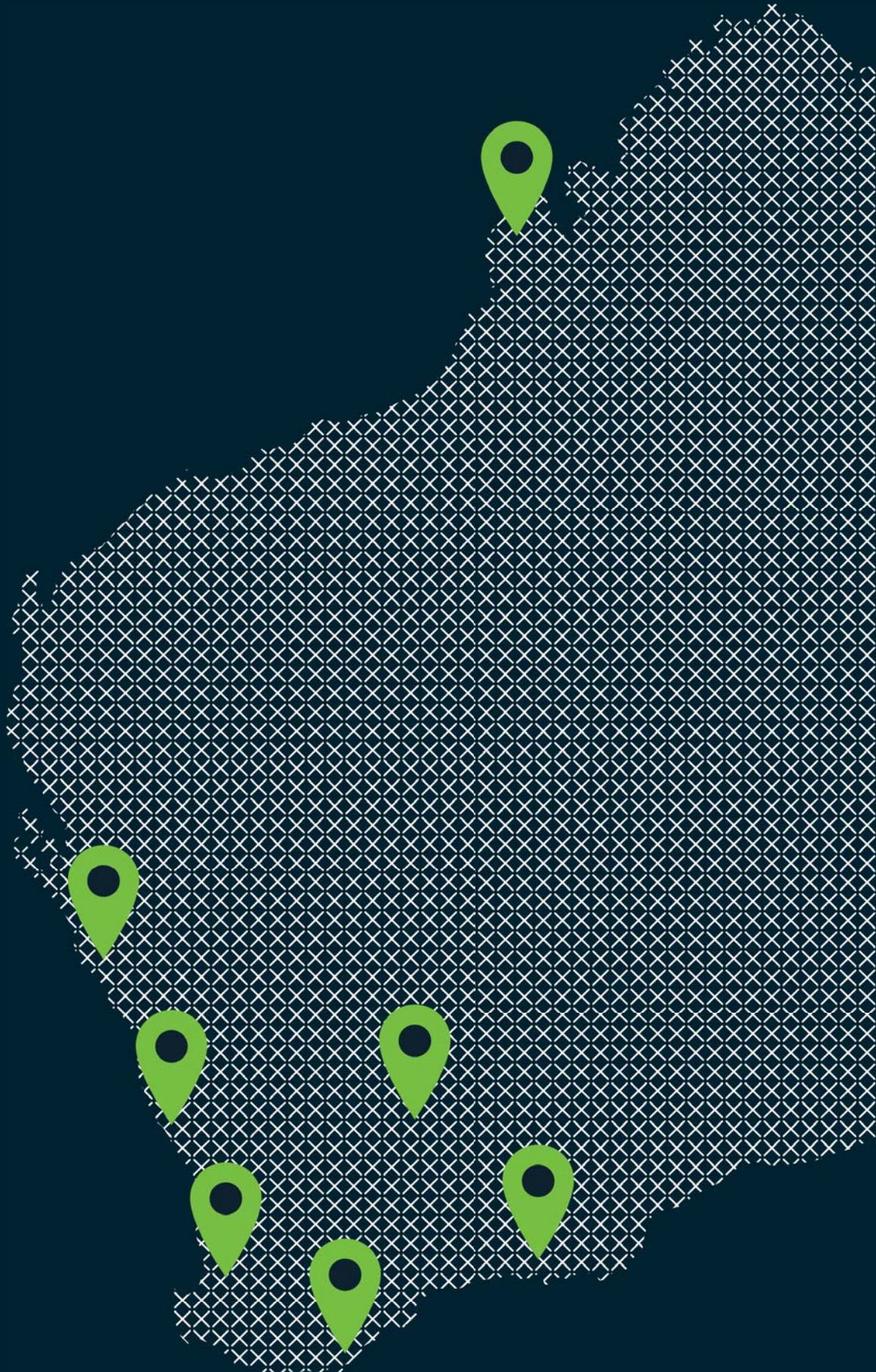
### (Goldfields & Esperance Region)

PO Box 2066  
Esperance WA 6450  
**Ph:** 0437 184 366  
**E:** esperance@mbawa.com

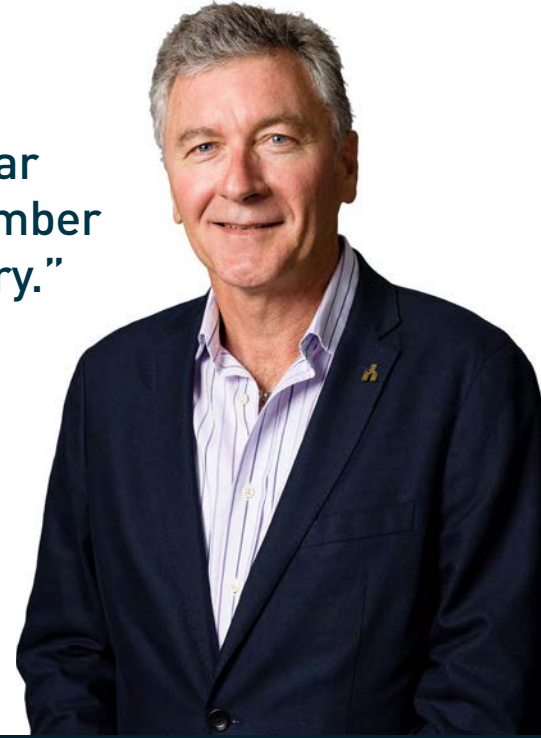
## Geraldton

### (Mid & North West Regions)

4 Walton Close  
Geraldton WA 6530  
PO Box 1525  
Geraldton WA 6531  
**Ph:** (08) 9921 5061  
**E:** geraldton@mbawa.com



**“Master Builders’ training prospectus & calendar for 2018 has been developed in response to member feedback and the emerging needs of our industry.”**



As a Registered Training Organisation (RTO 5101) Master Builders’ has an enviable reputation for the quality of training we provide to those who work in the building and construction industry. Whether it’s safety, technical, contractual or business skills training the diversity of our courses will benefit you and your staff.

I encourage members to take advantage of the range of courses we are offering to you and your team. We take pride in offering relevant training offered by industry experts and well qualified trainers.

Training is a critical element in keeping your workforce informed, updated, motivated & equipped with the skills to meet your regulatory obligations & provide professional expertise for the betterment of your clients.

Master Builders understands the need of customised training in this dynamic and ever changing environment. We have a well equipped team to support customised training as required.

Please contact us on 08 9476 9800 or [training@mbwawa.com](mailto:training@mbwawa.com) to discuss any of your training requirements.

We aim to support our members in training as a properly & more productive business.

A handwritten signature in black ink that reads "Michael McLean". The signature is fluid and cursive.

**MICHAEL MCLEAN**

EXECUTIVE DIRECTOR | MASTER BUILDERS WESTERN AUSTRALIA

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# GENERAL CONSTRUCTION



## White Card

CPCCWHS1001 Prepare to work safely in the construction industry



Master Builders Association of WA RTO 5101 will be issuing a Statement of Attainment

### Overview

This unit of competency specifies the mandatory work health and safety training required prior to undertaking construction work.

This unit of competency specifies the outcomes required to undertake Occupational Health and Safety (OHS) induction training within the construction industry. It relates directly to the general induction training program specified by the National Code of Practice for Induction for Construction Work (ASCC 2007).

This course is well suited to the job roles including Construction Worker, Labourer, Security Officer (when working on a construction site), any other occupation on a construction site.

### Entry Requirements

Any individual over 12 years of age, competent in written and spoken English. Prior to enrolment students are required to undertake a Language, Literacy and Numeracy (LLN) assessment.

### Learning Outcomes

- Identifying health and safety legislative requirements of construction work
- Identifying construction hazards and risk control measures
- Identifying health and safety communication and reporting processes
- Identifying incident and emergency response procedures

### Delivery Options and Duration

This unit is delivered in-class only and is not currently available by distance or online.

This course is delivered and assessed over 7 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Enter and Work in Confined Spaces

RIIWHS202D Enter and work in confined spaces



Skills Training and Engineering Services RTO 50091 will be issuing a Statement of Attainment.

### Overview

This unit is appropriate for those working in operational roles undertaking work in confined spaces.

### Entry Requirements

Basic level of English proficiency (written and communication).

### Learning Outcomes

- The requirements of Australian Standards
- Definitions of a confined space
- Roles of personnel involved in working in a confined space
- What defines a person as having entered a confined space
- Duties of a Stand-by person, confined space Permit Issuer & a Permit Holder
- Gas testing requirements, when and by whom
- Using the Hierarchy of control to identify hazards in confined space
- Effects of these gasses on the body and treatment of persons that have been exposed to them
- Types of asphyxiants effects of oxygen depletion
- NIOSH Exposure limits, STEL, PPM and TWA
- Pre-entry requirements, Isolations, Emergency Plans, Ventilation, Communication
- Understand Job Safety Analysis (JSA) or/and Risk Assessment (RA)
- Emergency rescue procedure

### Delivery Options and Duration

This course is delivered and assessed face to face over 1 day (8 hours).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Work Safely at Heights

RIIWHS204D Work safely at heights



Skills Training and Engineering Services RTO 50091 will be issuing a Statement of Attainment

### Overview

This unit is appropriate for those working in operational roles where they are required to perform work at heights.

### Entry Requirements

Basic level of English proficiency (written and communication).

### Learning Outcomes

- Identify work requirements
- Understand Job Safety Analysis (JSA) or/and Risk Assessment (RA)
- Identify work procedures and instructions
- Hierarchy of control to identify hazards at heights
- Access and install equipment
- Risk of falling objects
- Perform work at heights
- Inspect and fit of a Full Body Harness
- Clean up work area
- Inspection and the correct use of ladders
- Understand free fall, free fall-arrest and fall-to-safe
- Housekeeping and height safety general
- Suspension trauma
- Emergency rescue procedure
- Edge Protection

### Delivery Options and Duration

This course is delivered and assessed face to face over 1 day (8 hours).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Forklift

TLILIC2001 Licence to operate a forklift truck



Skills Training and Engineering Services RTO 50091 will be issuing a Statement of Attainment.

### Overview

This unit requires a person operating a forklift truck to plan the work, conduct routine checks on a forklift truck, shift loads in a safe manner, and safely shut down and secure equipment after completing operations.

### Entry Requirements

At least 18 years of age and has basic level of English proficiency (written and communication).

### Learning Outcomes

- Duty of care
- Personal protective equipment
- Hazard identification and risk controls
- Pre-and post-operational checks
- Forklift orientation
- Duty of care
- Safe operation
- Stability when raising the load
- Stability when tilting the load
- Traveling, loading trucks and parking
- FLT's and electricity
- Attachments
- Engineering principles
- Loads calculations

### Delivery Options and Duration

This course is delivered and assessed face to face over 2 days (8 hours/day).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).



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## EWP

TLILIC2005 Licence to operate a boom-type elevating work platform (boom length 11 metres or more)



Skills Training and Engineering Services RTO 50091 will be issuing a Statement of Attainment

### Overview

This unit specifies the skills and knowledge required to safely operate a boom-type elevating work platform where the length of the boom is 11 metres or more. A person performing this work is required to hold a boom-type elevating work platform high risk work licence(HRWL).

### Entry Requirements

At least 18 years of age and has basic level of English proficiency (written and communication).

### Learning Outcomes

- EWP safety awareness
- Harnesses and other personal protective equipment
- Hazard identification and risk controls
- Pre-and post-operational checks
- EWP orientation
- Australian standard
- EWP orientation (ground controls)
- EWP orientation (platform controls)
- EWP orientation (emergency controls from the ground)
- Emergency controls from the platform

### Delivery Options and Duration

This course is delivered and assessed face to face over 2 days (8 hours/day).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Dogging

CPCCLDG3001A Licence to perform dogging



Skills Training and Engineering Services RTO 50091 will be issuing a Statement of Attainment

### Overview

This course is designed for participants to gain the necessary skills to plan, prepare and complete Dogging work as prescribed by the National Standard for Licensing Persons Performing High Risk Work.

### Entry Requirements

At least 18 years of age and has basic level of English proficiency (written and communication).

### Learning Outcomes

- Duty of care requirements, relevant sections of the OHS Regulations and Australian Standards
- Splice and whip fibre ropes
- Plan jobs safely
- Inspect and safely use, chains, soft slings, FSWR
- Understand Safe Working Loads
- Understand correct stacking and unloading
- Recognise different types of cranes, how they operate, correct setting up of most cranes, and descriptions
- Calculate areas and weights of loads
- Recognise and use load handling accessories
- Understand requirements and use of PPE
- Correctly sling loads. Selection and care of slings

### Delivery Options and Duration

This course is delivered and assessed face to face over 4 days (8 hours/day).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Basic Rigging

CPCCLRG3001A Licence to perform rigging basic level



Skills Training and Engineering Services RTO 50091 will be issuing a Statement of Attainment

### Overview

This course is designed for participants to gain the necessary skills to plan, prepare and complete basic rigging work as prescribed by the National Standard for Licensing Persons Performing High Risk Work.

### Pre-requisite

CPCCLDG3001A Licence to perform dogging.

### Learning Outcomes

- Duty of care requirements, relevant sections of the OHS Regulations and Australian Standards
- Safely plan and conduct basic rigging duties
- Have a full understanding of most common types of FSWR and their particular applications
- Use of PPE
- Set up winches, sheaves and purchases for FSWR and fibre rope
- Identify and correctly operate rigging appliances, anchorages & fittings, steel erection, crane loading platforms, material hoists, safety nets etc
- Handling pre-cast concrete

### Delivery Options and Duration

This course is delivered and assessed face to face over 4 days (8 hours/day).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Tilt-up Construction

CPCCCM1016A Identify requirements for safe tilt-up work



Frontline Safety and Training RTO 50791 will be issuing a Statement of Attainment.

### Overview

The aim of this training is to provide participants with the necessary knowledge and skills to equip them to safely work in tilt-up construction. The course provides meaningful theoretical instruction to help participants understand the hierarchy of hazard control and specific hazards associated with tilt-up construction and the Code of Practice.

This course is a legal requirement for people that are involved in the manufacture, storage, transport, erection and tilt-up and pre-cast panels.

### Pre-requisite

CPCCOHS1001A Work safely in the construction industry OR CPCCWHS1001 Prepare to work safely in the construction industry

### Learning Outcomes

- Tilt-up construction risk management process
- Identification of hazards, and assessing and addressing risks
- Codes of Practice and Standards
- Maintain safety of self and others
- Emergency Response Procedures
- Access and usage of information relating to safe tilt-up construction

### Delivery Options and Duration

This course is delivered and assessed face to face over 6 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Supervise Tilt-up Work

CPCCBC4022A Supervise tilt-up work



Frontline Safety and Training RTO 50791 will be issuing a Statement of Attainment.

### Overview

This unit of competency specifies the outcomes required to organise, coordinate and supervise tilt-up work on site. The knowledge and skills required to apply licensing and other regulatory requirements to the process are addressed.

This unit of competency is a compulsory Worksafe requirement for those people that supervise or intend to supervise a tilt up site.

### Pre-requisite

CPCCCM1016A Identiy requirements for safe tilt-up work or equivalent.

### Learning Outcomes

- Code of Practice
- WorkSafe notification requirements
- Documentation requirements
- Documentation requirements
- Emergency planning and procedures
- Construction sequencing
- Crane operations
- Propping
- Inspection requirements
- Site specific management plan

### Delivery Options and Duration

This course is delivered and assessed face to face over 1 day (8 hours).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Electrical Test and Tag

UEENEEP026A Conduct in-service safety testing of electrical cord connected equipment and cord assemblies



Frontline Safety and Training RTO 50791 will be issuing a Statement of Attainment.

### Overview

This course covers relevant safety practices, regulations, codes of practice, selecting and using testing/measuring devices, identifying faults, applying tagging, terminating /connecting cord and plug conductors, safety testing documentation.

Any person wishing to obtain the skills to be able to test and tag electrical equipment will attend this course.

### Pre-requisite

UEENEEE101A Apply Occupational Health and Safety regulations, codes and practices in the workplace. Note: If the pre-requisite is not held, persons may still attend if they hold a Statement of Attainment for CPCCOHS1001A Work safely in the construction industry or CPCCWHS1001 Prepare to work safely in the construction industry. The pre-requisite unit will be gained by a range of RPL and focussed learning activities and assessments on the day, prior to and during the Test and Tagging course.

### Learning Outcomes

- Electrical theory
- Electrical hazards
- IAW Australian Standards
- Inspecting and testing portable electrical appliances using a PAT tester:
  - Single phase 240v equipment
  - Cords, plugs and sockets
  - Residual current devices
  - Three phase equipment
  - Relevant aspects of Industry Standard and AS 3012
  - Documentation requirement

### Delivery Options and Duration

This course is delivered and assessed face to face over 6 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Attach Cords and Plugs

UEENEEP024A Attach cords and plugs to electrical equipment for connection to a single phase 230 Volt supply



Frontline Safety and Training RTO 50791 will be issuing a Statement of Attainment.

### Overview

This unit covers attaching flexible cords and plugs to electrical equipment for connection to supplies up to 230V ac. It encompasses working safely, identifying plug configurations, selecting and using testing and measuring devices, terminating and connecting cords/plugs and conductors, safety testing and reporting.

### Entry Requirement

Frontline Safety's course UEENEEP026A Conduct in service safety testing of electrical cord assemblies and cord connected equipment.

### Learning Outcomes

- Plan and prepare to attach flexible cord(s) and plug(s)
- Attach flexible cord(s) and plug(s)
- Test equipment for operation and safety
- Locate and repair fault(s) in attached flexible cord(s) and plug(s)

### Delivery Options and Duration

This course is delivered and assessed face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Scaffolding Requirements

### Overview

This course provides a supervisor with everything you need to know in order to ensure that scaffolding on-site is in accordance with the requirements.

### Learning Outcomes

This course will provide you with the skills and knowledge about the following:

- Access to working platforms
- Types of scaffolding
- Licensing requirements for scaffolding
- Mobile scaffolds
- Prefabricated scaffolds
- Bracing
- Edge protection
- Inspections and handover certificates
- Hazard Identification and control
- Ties

### Delivery Options and Duration

This course is delivered face to face over 1 day (8 hours).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Scaffolding Appreciation

### Overview

This course provides a supervisor with everything you need to know in order to ensure that scaffolding on-site is in accordance with the requirements.

### Learning Outcomes

This course will provide you with the skills and knowledge about the following:

- Overview of OSH Laws
- Australian Standards
- High Risk Work Licenses
- Scaffold terminology
- Types of scaffold
- Hazard identification
- Scaffold tube, fittings and accessories
- Scaffold planks
- Prefabricated scaffolds
- Scaffold platforms
- Edge protection
- Access to scaffolds
- Bracing and ties
- Inspections and handover certificates
- Light duty mobile scaffolds

### Delivery Options and Duration

This course is delivered face to face over 1 day (8 hours).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

# BUILDERS LICENCE



## CPC50210 Diploma of Building and Construction (Building)



Master Builders Association of WA RTO 5101 will be issuing the qualification.

### Overview

The CPC50210 Diploma of Building and Construction (Building) qualification is suitable for those wishing to become Registered Builders in Western Australia, Construction Managers, Site Supervisors, Building Inspectors.

This qualification will comprise:

- BSB0HS504B Apply principles of OHS risk management
- BSBPMG505A Manage project quality
- BSBPMG508A Manage project risk
- CPCCBC4001A Apply building codes and standards to the construction process for low rise building projects
- CPCCBC4003A Select and prepare a construction contract
- CPCCBC4004A Identify and produce estimated costs for building and construction projects
- CPCCBC4005A Produce labour and material schedules for ordering
- CPCCBC4010B Apply structural principles to residential low rise construction
- CPCCBC4013A Prepare and evaluate tender documentation
- CPCCBC4014A Prepare simple building sketches and drawings
- CPCCBC4018A Apply site survey and set-out procedures to building and construction projects
- CPCCBC5001B Apply building codes and standards to the construction process for medium rise building projects
- CPCCBC5002A Monitor costing systems on medium rise building and construction projects
- CPCCBC5003A Supervise the planning of on-site medium rise building or construction work
- CPCCBC5005A Select and manage building and construction contractors
- CPCCBC5007B Administer the legal obligations of a building or construction contractor
- CPCCBC5010B Manage construction work
- CPCCBC5018A Apply structural principles to the construction of medium rise buildings
- \*CPCSUS5001A Develop workplace policies and procedures for sustainability

\*Master Builders deliver and assess one additional unit as a part of this qualification to meet the Builders Registration requirements under Building Commission requirements.

CPCCOHS1001A Work safely in the construction industry or CPCCWHS1001 Prepare to work safely in the construction industry (White Cards) will be required to apply for Builders Registration requirements under Building Commission requirements.

### Entry Requirements

There are no entry requirements for this course however, MBA requires students to;

- Hold a minimum of five (5) years' experience in the construction industry
- Are employed within the building and construction industry

### Delivery Options and Duration

This qualification will be delivered face to face over a period of six months and the assessment requirements are to be completed in 24 months.

After successful completion of all the assessment requirements, a qualification CPC50210 Diploma of Building and Construction (Building) and transcript of result will be issued.

### Construction Training Fund Subsidy

For those who meet the Construction Training Fund (CTF) eligibility requirements you can claim the amount of up to \$1300.00 after successful completion of the qualification. Details will be provided to each participant in the pre-enrolment process.

“ I commenced the Diploma in May 2016. I have enjoyed my training with Master Builders WA. The trainers come with industry experience and knowledge. They are very supportive and keen to assist and guide throughout the training. Master Builders offers great support network to the students assisting all of us throughout our journey. I am glad to choose Master Builders for training. ”

— Hamish Williams | Director  
HT Design & Construction

## Builder Registration Workshop

### Overview

Builder Registration Workshop is designed for the individuals seeking to become a registered building practitioner in Western Australia.

This workshop will assist you in the following:

- Understanding builders' registration application requirements
- Registration application process
- Application documentation requirements
- Assistance available from Master Builders

### Learning Outcomes

- An understanding of the Builder Registration process applicable in Western Australia
- Templates which can be used to prepare application documentation
- Access to advice and guidance from Master Builders specialists

### Delivery Options and Duration

This course is delivered face to face over 2 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Financial Management

### Overview

Financial Management is for builders, site managers, construction managers and building practitioners undertaking business and financial planning and managing business finances.

### Learning Outcomes

- Create a cash flow
- Understanding your financial statements
- Maintain and review monthly expenditure and income records
- Identifying the relevant book keeping system for your business

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).



# BUSINESS SKILLS



## MS Excel ® 2016 Basic/Intermediate

### Overview

Get introduced to Microsoft Excel - learn how to best enter and organise data, perform calculations with simple functions. Work with multiple worksheets, format the appearance of your data and cells in this course.

### Learning Outcomes

This course will provide you with a better understanding on:

- Creating formulas and functions
- Formatting rows, columns, cells and data
- Adjusting rows and columns
- Finding and replacing data
- Working with alignment and text wrap
- Sorting data
- Password protecting worksheets and workbooks
- Microsoft Excel shortcut keys, function keys and other useful shortcut keys.

### Delivery Options and Duration

This session is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## MS Excel ® 2016 Advanced

### Overview

In this Microsoft Excel® course you will learn the skills necessary to use pivot tables, audit and analyse worksheet data, utilise data tools, how to manipulate data using advanced sort and filter functions. Also covers working with multiple large spreadsheets and how to link data to create summary sheets.

### Learning Outcomes

This course will provide you with a better understanding on:

- Create pivot tables
- Create, use, edit and manage macros
- Formulas/functions nesting
- Working on large spreadsheets
- Advanced sort and filter
- Import and export data
- Protecting data and; Microsoft Excel shortcut keys

### Delivery Options and Duration

This session is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## MS Project ® 2016 Basic

### Overview

Microsoft® Project is one of the world's most popular project management software applications. This course is designed to familiarize you with the basic features and functions of Microsoft Project 2016 so you can use it effectively and efficiently in a real-world environment.

### Learning Outcomes

This course will provide you with a better understanding and skill on:

- The various components that make up the software package
- Building a basic list of tasks grouped under summary tasks
- Creating a project calendar with working hours relevant to your organisation
- Adding public holidays and any company closure times to the project calendar
- Creating this calendar as a default for all projects
- Linking the tasks in your task list in the order in which they are going to be done
- Learning about task relationships and task dependencies
- Formatting your Gantt chart; task list and various views to use
- Reviewing the standard reports provided in MS Project

### Delivery Options and Duration

This session is delivered face to face over 1 day (8 hours).

Please contact [training@mbbawa.com](mailto:training@mbbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## MS Project ® 2016 Intermediate/Advanced

### Overview

This course is designed for users of Microsoft Project 2016 who want to take their skills beyond creating simple projects. It is particularly suited to Microsoft Project users who work with multiple projects and have a need to produce elaborate and detailed reports.

### Learning Outcomes

- Create a resource list including people, equipment, material and cost resources
- Create calendars for your resources
- Learn about different task types and how this affects resource allocation
- Allocate resources to tasks
- Review your project to find over-allocated resources using various tools and views
- Create a Project Budget and view how costing is done
- Create the initial baseline for your project and learn how to add additional baselines as required
- Track the progress on your project using various methods
- Report on progress using built in views and reports
- Export your project data to Excel and print your project plan as a PDF.

### Delivery Options and Duration

This session is delivered face to face over 1 day (8 hours).

Please contact [training@mbbawa.com](mailto:training@mbbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

■ ■ EMCO team appreciates that Master Builders adjust the courses to meet our organisational needs and suit our training needs. Also they provide us with an option to conduct training at our premises. The trainers are very professional, experienced and happy to answer queries. Master Builders training team I always willing to assist and provide us with the right training solution to meet our needs. ■ ■

— Julie Bosnjakovic | Compliance & Administration Officer  
EMCO Builders

## MS Office ® 2016 Productivity Suite

### Overview

Businesses will improve by increasing efficiency of their resources.

Utilising the time by your team and you more efficiently will lead towards increasing productivity. This course is designed for people using the Microsoft® Office Suite. It will enable office users to speed up, simplify and streamline common business tasks.

### Learning Outcomes

The course will cover aspects of

- Outlook - Managing mailbox size; Creating and organizing folders; Creating, editing groups and editing signatures Tagging, earmarking messages; To be notified when someone has read e-mail; Inviting people to meetings; Setting reminders.
- Word - Saving auto recovery; Clipboard; Undo-redo; Creating hyperlinks; Watermarking; Proofing tools; Letter merges; Headings; Bullet points.
- Excel - Preparing tables for mail merges.
- Access - Using database data for mail mergers.
- Paint - Drawing on images; Resizing images.

### Delivery Options and Duration

This session is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Laws & Rules Specific to Registered Home Builders

### Overview

A must for all Registered Home Builders!

Home building is more emotionally charged and more heavily regulated than the rest of the construction industry.

### Learning Outcomes

This course will provide you with a better understanding on:

- the extra rules that apply to Home Building Contracts under \$500,000
- the best ways of managing these contracts
- the consumer protection laws that apply uniquely to this market

### Delivery Options and Duration

This session is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

# HEALTH & SAFETY



## Access for People with Disabilities

### Overview

This course is to raise awareness with the building industry about the related obligation towards the needs of the people with disabilities.

### Learning Outcomes

The course will cover:

- Access in the buildings for people with disabilities
- Obligations under the BCA
- Appreciate the needs of people with disabilities
- Where is access not required
- Focus on the NCC and where to find the information

### Delivery Options and Duration

This session is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Restricted Asbestos Removal Licence

### Overview

A licence is required in Western Australia for removal of materials that contain asbestos.

A Restricted Asbestos Removal Licence will allow you to remove amounts exceeding 10 square metres of bonded (non-friable) asbestos. The licence will be valid for three years and there is no pre-requisite for this course.

### Learning Outcomes

This course will be delivered in three modules covering the following: -

- Legislative framework
- Risk management
- Removal and disposal of non-friable (bonded asbestos)

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Job Safety Analysis

### Overview

The JSA training course intends to educate all parties in the development of a Job Safety Analysis for a work task in the building and construction industry.

### Learning Outcomes

At the end of the course participants will be able to:

- Define duty of care responsibilities of employers, main contractors, self employed and employees
- Identify, assess and control hazards associated with construction and building work tasks
- To identify when a JSA is required under the legislation
- To identify hazards at work and to take positive action to reduce or eliminate those hazards, using the preferred order of control
- To develop a safe system of work through the preparation of a Job Safety Analysis, for a job task, in consultation with persons involved in the task
- Review a Job Safety Analysis for compliance with the minimum requirements of the OSH legislation
- Understand the importance to work together to secure a safe workplace

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Leadership in WHS for Supervisors and Managers

### Overview

This course is applicable to the individuals who are either working as Supervisors, Managers, Project Managers and Administrators or seeking to move into these roles. This course will enhance their understanding to be able to improve and manage safety in their workplace.

### Learning Outcomes

- Provide information to the work group about Occupational Health and Safety policies and procedures
- Implement and monitor the participative arrangements for the management of Occupational Health and Safety
- Implement and monitor the organisation's procedures for providing Occupational Health and Safety
- Implement and monitor procedures for identifying hazards and assessing risks
- Implement and monitor the organisations procedures for controlling risks
- Implement and monitor the organisations procedures for maintaining Occupational Health and Safety

### Delivery Options and Duration

This course is delivered face to face over 1 day (8 hours).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

“ Having the large range of training components available within Master Builders WA has benefitted our company in many ways, mainly by providing our employees with a vast variety of training within industry skills, OHS or technical skills. Bookings are an easy process, with registration forms available and an extremely helpful administration team behind them. I find that I will always look to Master Builders for any type of training as they are highly reliable in following through with bookings, and we have received positive feedback from employees who have attended the available courses. ”

— Courtney Urquhart | HR/HSEQ Administrator  
Perkins Builders

## Safety and Health Representative

### Overview

A Safety and Health Representative is the key to communication by making it easier to exchange ideas and concerns about safety between employers and employees. Safety and health representatives raise and discuss safety issues and concerns with employers and/or managers, so they can work together and arrive at solutions to make the workplace safe.

### Learning Outcomes

- Knowledge of legislation in the role of a Safety and Health Representative;
- Identify and locate information from a variety of sources;
- Conduct an effective inspection of their workplace;
- Conduct an effective investigation into workplace illness/injuries and accidents;
- Communicate on safety and health matters and represent employees;
- Describe the functions, make up and roles of Safety and Health Committee;
- Resolve conflict and issue Provisional Improvement Notices (PINs) when appropriate.

### Delivery Options and Duration

This course is delivered face to face over 5 days (8 hours/day).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Manual Handling

### Overview

Injuries accounted due to manual tasks covers a substantial proportion of injuries that occur in Western Australian workplaces. This course is designed to make the individuals aware about the injuries while handling objects and equipment at work.

### Learning Outcomes

- Understanding of the term “Manual Handling”
- Examine the risk factors associated with manual tasks
- Assess risk factors
- Identify methods to control risks associated with manual tasks
- Address correct manual handling techniques
- Discuss legal requirements and responsibilities

### Delivery Options and Duration

This course is delivered face to face over 3 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).



## MASTER BUILDERS SAFETY SERVICES

### DID YOU KNOW WE OFFER THESE SAFETY SERVICES?

- Customised Safety Management Plans.
- Generic Safety Management Plans, allowing you to do your own customisation
- Site safety inspections
- Advice of Occupational Safety & Health issues
- Toolbox talks
- Safety related training courses
- Assist in preparation of JSA's and SWM's

**Contact Mike on 9476 9800 to enquire!**



## Provide Basic Emergency Life Support

HLTAID002 Provide basic emergency life support



St John Ambulance (Western Australia) RTO 0392 will be issuing a Statement of Attainment.

### Overview

This unit describes the skills and knowledge required to recognise and respond to life-threatening emergencies in line with the Australian Resuscitation Council (ARC) Guidelines. This unit applies to all workers who may be required to provide an emergency response in a range of situations, including community and workplace settings.

### Learning Outcomes

This course will provide you with the skills and knowledge to recognise and respond to life threatening emergencies in a range of situations:

- D.R.S.A.B.C.D. action plan
- Principles of first aid and chain of survival
- Legal issues and infection control
- Basic anatomy and physiology considerations in provision of first aid
- Choking and airway obstruction
- Asthma
- Chest pain
- CPR: 4 minutes of uninterrupted
- Cardiopulmonary Resuscitation on the floor
- Use of an automated external defibrillator
- Severe allergic and anaphylactic reactions
- Severe bleeding and shock
- Stress management awareness

### Delivery Options and Duration

This course is delivered and assessed face to face over 1 day (8 hours).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Provide First Aid

HLTAID003 Provide first aid



St John Ambulance (Western Australia) RTO 0392 will be issuing a Statement of Attainment.

### Overview

This unit of competency describes the skills and knowledge required to provide a first aid response to a casualty. The unit applies to all workers who may be required to provide a first aid response in a range of situations, including community and workplace settings.

### Learning Outcomes

This course will provide you with the skills and knowledge to recognise and respond to life threatening emergencies in a range of situations:

- D.R.S.A.B.C.D. action plan
- CPR: 4 minutes of uninterrupted
- Hazard and risk assessment and strategies to minimise risks
- Basic anatomy and physiology considerations in provision of first aid
- Legal issues and infection control
- Infection control
- Effective communication in an incident
- Risk assessment and evaluation of first aid performance

### Delivery Options and Duration

This course is delivered and assessed face to face over 2 days (8 hours/day).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

**BUSINESS**

**MANAGEMENT**



## Using Facebook – LinkedIn for Marketing

### Overview

*Let's learn about using Facebook's unique opportunities to market our business!*

To market your business successfully on Facebook, you need to understand Facebook's unique opportunities, and how it differs from other media. Just as you wouldn't run a radio ad on television, you shouldn't market on Facebook the way you'd market in a magazine or on your website.

### Learning Outcomes

- Benefits of Facebook for business
- Using Facebook as an efficient marketing tool

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Successful Selling

### Overview

*Selling is an art in today's time!*

If you are a part of an environment where there's a complex sales environment be it as a prestart consultant, client liaison, landscape designer or fit-out consultant, this workshop will help you in gaining skills to be able to sell more successfully.

### Learning Outcomes

By the end of this session, you'll be able to create your own personal, step-by-step sales system.

- Learn how to ask the right questions to move the prospect on to the next stage of the journey
- Learn what listening attentively feels like so that you can spot the buying signals as well as the objections, early
- Create your own step-by-step sales process using a ready-made blueprint as your guide
- Develop a successful selling attitude and mindset
- Learn how to overcome objections and get to the truth so that you don't waste time trying stress

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Negotiating Skills

### Overview

An essential for all personnel involved in contract negotiation, contract management or dispute resolution.

### Learning Outcomes

You will learn about the following:

- Communication skills
- Negotiation and conflict resolution
- Avoiding bargaining over positions
- Separating people from the problem
- Insisting on objective criteria
- Getting the other side to play
- Identifying the point at which negotiation is no longer desirable or possible
- Best alternatives to a negotiated agreement

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Workplace Communications

### Overview

With a multi-cultural workforce, it is essential that managers, supervisors, team leaders and safety officers understand how to communicate effectively. People's lives, and your bottom line, depend on it.

### Learning Outcomes

- Communicating clearly
- Communicating effectively to a group
- Breaking down instructions to improve comprehension
- Perception checking
- Understanding your own communication style and how best to adapt to others' styles
- The importance of non-verbal communication
- Choosing the most appropriate channel of communication
- Active listening skills
- Delivering high impact messages
- Giving constructive feedback

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Time Management

### Overview

We have email, instant messaging, social media, video conferencing and the smart-phone. But the price of that connectedness is overwhelm!

Important tasks get interrupted and delayed because people are not managing their activity or their projects effectively.

### Learning Outcomes

The focus is on goal setting, prioritising and planning. We cannot manage time – the fact is we all get allocated the same number of hours every day – what we can manage however, is the activity we choose to fill our time with. And this is the secret to high personal productivity.

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

EMCO Builders being members of Master Builders WA utilise the training services on an ongoing basis. The main reasons for using MBAWA for training is the relevancy of the courses to our Construction and Building industry, cost effectiveness and professional trainers. Our employees after attending Time Management course had learnt skills to be able to use their time more effectively and efficiently not only at work but in their personal life too. ▀▀

— Julie Bosnjakovic | Compliance & Administration Officer  
EMCO Builders

## Basic Contract Administration

### Overview

Is your building business suffering a breakdown in the management of the building contracts? Is it due to site information not being passed on to the right people? Lets' learn to overcome these issues to be able to manage contracts effectively.

Participants are encouraged to bring the contracts they use to the course. This will provide them with a greater understanding of the documents they use and where to find relevant provisions.

### Learning Outcomes

The learners will be able to:

- Understanding the contract
- The BIG three: variations, delays and defects.
- Communication and dispute resolution

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Contract Management

### Overview

The contract provides the basis for the scope of work, getting paid, managing time and quality issues, documenting project management and resolving disputes.

This course offers an overview of every area of contract management for those who need to know a little about everything.

### Learning Outcomes

- Contract formation and interpretation
- The claims process
- Variations, EoT's and delay costs
- Management teams
- Dispute resolution

### Delivery Options and Duration

This course is delivered face to face over 1 day (8 hours).

Please contact [training@mbbawa.com](mailto:training@mbbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Common Failures in Timber Roof Structures

### Overview

This course provides an insight at common failures of sheet metal clad timber framed roofing in residential projects. An insight into the provisions of AS 1684 as detailed in our Timber Framing Code course will be explored.

### Learning Outcomes

This course will provide you with a better understanding on the examining of

- How to ensure that the tie-down straps are selected and installed correctly
- How to ensure all connections in the roof structure provide a continuous chain
- How metal roofing battens should be correctly installed, in accordance with applicable Codes and Standards
- The minimum documentation requirements for performance based solutions

### Delivery Options and Duration

This course is delivered face to face over 3 hours.

Please contact [training@mbbawa.com](mailto:training@mbbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Contract Series 1: Negotiating your contracts and choosing the right contract & subcontract

### Overview

This course covers negotiation of your contracts and choosing the right contract and subcontract.

Subcontractors and Builders often take on expensive jobs with little in the way of contractual protection. Other times, subcontractors may be presented with volumes of paper and told to 'take it or leave it'. Either way, if you don't know what to look out for, you won't know what risks you are likely to face or how to avoid them.

### Learning Outcomes

The learners will learn how to identify, avoid and manage the risks faced by subcontractors.

### Delivery Options and Duration

This course is delivered face to face over 3 hours.

For course dates, [click here](#).

## Contract Series 2: Delay, disruption, extension and prevention

### Overview

In this session, we will look at how you can protect yourself from the risks associated with delay. When and how you can avoid having to pay for preventable delays, and issues relating to unavoidable disruptions, extensions of time, liquidated damages and prevention by owners.

### Learning Outcomes

The learners will learn how to avoid delay, disruption, extension and prevention related to contracts.

### Delivery Options and Duration

This course is delivered face to face over 3 hours.

For course dates, [click here](#).

Insurance Partner



**MBA Insurance Services (MBAIS) is the specialist building and construction industry insurance provider.**

MBAIS is a member service offered by the Master Builders Association – unlike other insurance brokers, all profits are injected back into the building and construction industry – your industry, to pay for things like technical and soft skills training, apprenticeship schemes, free legal advice and other services that assist your business.

This includes having its own manuscript construction and liability wording should you have a complex contract requiring specialist cover.

### CONTACT US

T 08 9476 9898

F 08 9486 7021

E [wa.insurance@mbais.com.au](mailto:wa.insurance@mbais.com.au)



## DIY Debt Collection

### Overview

Owed money? Don't want to spend good money chasing bad? You don't have to. You can simply do your own debt collection, using the tools that your contract and legal system offer. You can DIY! Come and find out how on this course.

### Learning Outcomes

- Understanding the Contract
- Dispute Resolution Options
- Application for Adjudication
- Magistrates Court
- Building Disputes Legislation

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

“ Our team at TDL have engaged in this session have found the training cost effective and delivered to a high standard. The MBA has always been prompt at booking in our people. Our experience with training at the MBA has been highly positive and we will continue to train our people through the association to add value to our business. ”

— Nicole Hadrill | Human Resources Manager  
Tim Davis Landscaping

## BCA Wet-Proofing of Wet Areas

### Overview

This course looks at the requirements of water-proofing of wet areas in residential buildings. Common problem areas encountered by builders in the installation of water-proofing will also be discussed.

This course will provide better understanding of the minimum water-proofing requirements of the BCA and Australian Standards for residential buildings.

### Learning Outcomes

- Minimum shower construction requirements
- Bath installation
- Waterproofing of domestic wet areas to AS3740 including falls and joints
- Floor wastes and other penetrations

### Delivery Options and Duration

This course is delivered face to face over 3 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).



## BCA Brickwork Requirements

### Overview

This course looks at the Building Code and Australian Standard requirements for brickwork.

Participants will have a better understanding of brickwork requirements of the BCA and Australian Standard

### Learning Outcomes

- Accessories
- Reinforced and unreinforced masonry including internal and external walls and piers
- Exposure factors
- Chasing brickwork for services
- Weatherproofing of brickwork including flashing requirements for brickwork
- Maintaining continuous and minimum cavity

### Delivery Options and Duration

This course is delivered face to face over 3 hours

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Planning Approval Process

### Overview

This course is a must for Sales Representatives, Shire Liaison staff and Draftspersons.

Bring your applications in to resolve any issues you may have with council.

### Learning Outcomes

- How to get your approval faster?
- What needs planning approval?
- What tools do they use to assess my application?
- What are the right questions to ask?
- What to include in your application?
- Who is involved?
- What to do when it goes to council?
- What happens when it is refused?

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Planners Guide to Subdivision

### Overview

The subdivision process can often be confusing with the planning requirements, forms and information necessary, local and state government involvement in the process.

### Learning Outcomes

- What to look out for when buying property for subdivision?
- Do I green title or survey strata, what's the difference?
- How do I design my subdivision and what things do I need to look out for?
- Do I build or subdivide first?
- Who can help me get my subdivision through?
- What approvals do I need and what will they be looking for?
- What are some of the cost involved in subdivision?
- What issues are we can expect to face before and after?

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Plan Reading & Interpretation

### Overview

Plans and specifications are critical to all buildings. This course looks at the minimum standard builders should expect for plans, and references in the specification. Notations and symbols are explained for both architectural and structural plans and details.

### Learning Outcomes

This course will provide you with a better understanding on:

- Plan reading and interpretation as well as minimum standards expected in documentations.
- Minimum details that should be expected for residential buildings to explain things clearly on site.
- How specification and plans are cross-referenced.

### Delivery Options and Duration

This course is delivered face to face over 3 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Residential Design Codes of WA

### Overview

This course will provide you with an understanding of the Residential Design Codes of Western Australia and how they are used and referenced for Planning and Building Approvals.

### Learning Outcomes

Topics covered include:

- General requirements of the Residential Design Codes of Western Australia
- Detailed review of State Planning Policy
- Review of the Explanatory Guidelines
- An overview of Planning Bulletin 109
- Review of Frequently Asked Questions

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Tendering Fundamentals

### Overview

This course is designed to teach you how to write a tender and how to ensure that your response to the opportunity is strategically written in order to maximise your chances of winning.

### Learning Outcomes

This course will provide you with a better understanding on:

- The tender process
- Preparing to tender
- Bid planning
- Bid management
- Tender strategy
- Preparing your tender response
- Independent peer review

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## The Law in Construction

### Overview

This course is your one stop shop on all the major contractual and legal issues particular to the construction industry – a one day investment for a career-long return.

### Learning Outcomes

This course will provide you with a better understanding on:

- The Tender Process;
- Delay and Disruption;
- Risk, Liability and Insurance;
- Personal Properties Security Act;
- Good Faith in Contracting;
- Getting Paid; and
- Building Services Legislation;
- Dispute Resolution through the Building Commission and State Admin Tribunal;
- The new builder's registration system; and
- New procedures for building permits and certifications.

### Delivery Options and Duration

This course is delivered face to face over 1 day (8 hours).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Timber Framing Code

### Overview

This course has been developed to provide participants with an understanding of the requirements of AS1684 for floor, wall and roof framing.

### Learning Outcomes

This course will provide you with a better understanding on:

- The relevant provisions of the Building Codes of Australia and Australian Standards for Residential timber-framed construction (specifically non-cyclonic areas for residential buildings).
- Excludes special design considerations for cyclonic areas.
- Basic review of applicable BCA provisions, including interpretation, definitions and building classifications.
- Reviews specific BCA provisions for –
  - »» Part 3.1.3 Termite Risk Management
  - »» Part 3.4 Framing
  - »» Part 3.10.1 High Wind Areas
- Reviews AS 1684.2 – 2010 Residential Timber-Framed Construction Part 2 Non-Cyclonic Areas.
- Compares AS 1684.4 – 2010 Residential Timber-Framed Construction Part 4 Simplified – Non-Cyclonic Areas.
- Considers the impact of and risk management for European Borer in Western Australia.

### Delivery Options and Duration

This course is delivered face to face over 3 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## Residential Codes and Standards

### Overview

The program consists of 10 units, four hours duration. Each unit is presented twice in a twelve-month period. These units are aimed at individuals aiming to become site supervisors. This course exposes learners to technical information and provide you with generalist knowledge. The program is constituted by the following topics:

### Part 1. Site Preparations, Footings & Slabs

Explores the Deemed-to-Satisfy requirements of Parts 3.1 and 3.2 of the Housing Provisions of the Building Code of Australia. This short course includes Earthworks, Drainage, Termite risk management, Footings and slabs, Preparation, Concrete and reinforcing, Site classification, and Footing and slab construction. It also explores the provisions of AS 2870 – Residential Slabs and Footings.

### Part 2. Masonry (incorporating BCA Brickwork Requirements)

Explores the Deemed-to-Satisfy requirements of Part 3.3 of the Housing Provisions of the Building Code of Australia. This short course includes Unreinforced masonry, Reinforced masonry, Masonry accessories, Weatherproofing of masonry and Earth wall construction. It also includes an overview of the requirements of AS 4773 – Masonry for Small Buildings.

### Part 3. Framing, Roof & Wall Cladding (incorporating Timber Framing Code)

Explores the Deemed-to-Satisfy requirements of Parts 3.4 and 3.5 of the Housing Provisions of the Building Code of Australia. This short course includes Framing, Sub-floor ventilation, Steel framing, Timber framing, Structural steel members, Roof cladding, Gutters and downpipes and Wall cladding. It also includes an overview of the requirements of AS 1684 – Residential Timber Framed Construction.

### Part 4. Glazing & Fire Safety (including Building in Bush Fire Prone Areas)

Explores the Deemed-to-Satisfy requirements of Parts 3.6 and 3.7 of the Housing Provisions of the Building Code of Australia. This short course includes Glazing, Fire separation, Smoke alarms, Heating appliances, and Building in Bushfire prone areas. It reviews current WA provisions for Bushfire Attack Level Assessments and the requirements of AS 3959 - Construction of Buildings in Bushfire Prone Areas.

### Part 5. Health & Amenity (incorporating BCA Waterproofing of Wet Areas)

Explores the Deemed-to-Satisfy requirements of Part 3.8 of the Housing Provisions of the Building Code of Australia. This short course includes Wet areas and external weatherproofing, Room heights, Facilities, Light, Ventilation and Sound insulation. It also includes the requirements of AS 3740 – Waterproofing of Domestic Wet Areas.

### Part 6. Safe Movement & Access (including Swimming Pool Safety)

Explores the Deemed-to-Satisfy requirements of Part 3.9 of the Housing Provisions of the Building Code of Australia. This short course includes Stair construction, Balustrades and handrails, Swimming pool access and Swimming pool water recirculation systems. It explores the requirements for slip-resistance, protection of openable windows and the WA applicable requirements of AS 1926 – Swimming Pool Safety.

### Part 7. Residential Service Standards (including Electrical and Plumbing Requirements)

Explores the requirements of AS/NZS 30007 Wiring Rules together with the requirements of the National Construction Code for residential electrical installations and energy efficiency provisions. It also explores the provisions of AS/NZS 3500 – Plumbing Code of Australia.

### Part 8. Finishing Trades (a) (including Painting, Fixing and Paving)

Part A explores the Guide to Standards and Tolerances for Windows and doors, Internal fixing, Painting, Decks and Balconies, Timber floors and Paving. This short course also explores the requirements of AS/NZS 2311 – Guide to the Painting of Buildings.

### Part 9. Finishing Trades (b) (including Plastering, Tiling and Gypsum Linings)

Part B explores the Australian Standards Handbook HB161 Guide to Plastering detailing recommended minimum standards for plastering and rendering. This short course also explores the requirements of AS 3958 Part 1 - Guide to the Installation of Ceramic Tiles and AS/NZS 2589 – Gypsum Linings – Application and Finishing.

### Part 10. Residential Energy Efficiency

Explores the Deemed-to-Satisfy requirements of Part 3.12 of the Housing Provisions of the Building Code of Australia. This course will also provide participants with an understanding of optional compliance pathways for residential buildings. It will explore the elemental provisions in detail, including Building Fabric, External Glazing, Building Sealing and Air Movement. It will also cover requirements for services, including hot water systems, heating and cooling ductwork, artificial lighting, pool and spa heaters and water use.

### Delivery Options and Duration

Each unit is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

# Build a super future with **cbus**

Cbus invests back into the building and construction industry, supporting your local economy, creating more jobs and delivering returns for members.\*

**As a business, you can count on Cbus to meet your super needs. We offer:**

- Quick and easy administration
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To join up to Cbus as a member or an employer, visit [www.cbussuper.com.au](http://www.cbussuper.com.au)

*Cbus Property commercial project,  
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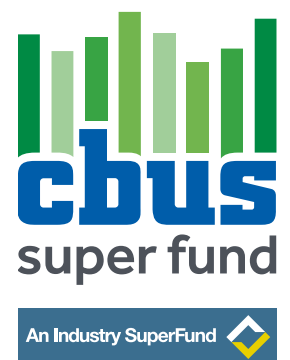
Contact James for your business Super needs in WA on **0437 688 538**



**1300 361 784**



[www.cbussuper.com.au](http://www.cbussuper.com.au)



\*Past performance is not a reliable indicator of future performance.

Read the Cbus Employer Handbook and other relevant documents to decide whether Cbus is right for you. Contact **1300 361 784** or visit [www.cbussuper.com.au](http://www.cbussuper.com.au) for a copy. Cbus' Trustee: United Super Pty Ltd ABN 46 006 261 623 AFSL 233792 Cbus ABN 75 493 363 262.

# SUSTAINABILITY



## Residential Star Rating

### Overview

This course explores energy star ratings for houses and multiple dwelling units. It explains what the star ratings mean and what they exclude. Least cost methods of compliance are demonstrated using practical examples.

### Learning Outcomes

- Investigation of factors that influence star ratings.
- Review of various software solutions.
- Understanding of building thermal performance calculations and reporting.
- Awareness of desirable elements which contribute to energy efficient design and construction solutions.

### Delivery Options and Duration

This course is delivered face to face over 4 hours.

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## BCA Commercial Energy Efficiency

### Overview

This course explores and provides learners an understanding of Section J of the BCA for Class 5-9 buildings (Commercial) and how to demonstrate compliance with the Deemed-to-Satisfy Provisions.

### Learning Outcomes

You will learn about the following:

- Performance based solutions,
- Deemed-to-satisfy solutions,
- Verification methods
- Building materials,
- External glazing,
- Sealing,
- Different construction systems
- BCA requirements for;
  - Hot water systems,
  - Air-conditioning and ventilation systems,
  - Artificial lighting and power,
  - Pool and spa heaters, and
  - Water use.

### Delivery Options and Duration

This course is delivered face to face over 1 day (8 hours).

Please contact [training@mbawa.com](mailto:training@mbawa.com) for Group Bookings and training at your site.

For course dates, [click here](#).

## CUSTOMISED & CONTEXTUALISED TRAINING

Master Builders assist Building and Construction industry in all areas including General Construction, Work Health and Safety, Business Skills, Leadership and Development, Understanding of Building Commission.

With experienced team members in house, we can assist you with training need analysis, customising training that will suit the needs of your team, creating courses after understanding the environment in which your team works and the challenges faced by them.

Please contact us to speak about how we can tailor a course to suite your companies needs.





# BUSINESS TRAINING & FUNCTION CENTRE **VENUE HIRE**



PERTH



ALBANY



BUNBURY



GERALDTON

Searching for the right venue to host your next function or event can seem like a monumental task, luckily Master Builders' fully furnished function rooms have you covered!

With venues available across WA, these state-of-the-art rooms are ideally suited for just about anything you may require, including conducting meetings, conferences, training and trade evenings.

### Features

- ✓ Air-conditioned.
- ✓ Large, state-of-the-art board room
- ✓ Meeting/seminar/conference and training configurations.
- ✓ Bright and modern decor with natural light.
- ✓ Latest technology and range of equipment.
- ✓ Dedicated coordinator.
- ✓ Wi-Fi available.
- ✓ Facilities for tea and coffee in-room.

**CONTACT US ON 9476 9800 TO BOOK TODAY!**

## DID YOU KNOW - WE HAVE OFFICE LEASING AVAILABLE TOO!

Not only do the premises provide and cater for a wide range of uses, our locations also offers short-term leasing for office space, with pricing tailored to accomodate all budgets and needs.

Leasing an office in a shared environment is another cool new development to ask the Master Builders team about. It's a great way to enjoy the benefits of a large buzzing office with minimal overhead costs.

For further information on office leasing, contact the office manager on the number listed above to see if office space is available in your area.