

ALBANY

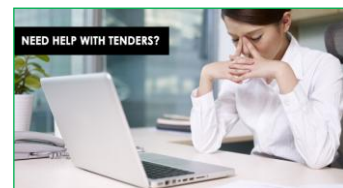
**Monday**  
**19 September, 2016**

# Tendering Fundamentals

“How well do you understand Tendering? Are you using your contract as an effective business tool? What are the key things to remember to ensure your contracts are always water-tight and your rights protected? Have you been burnt by clients in contractual disputes before? Do you have a prevention strategy? Hear from Murray Thornhill, a highly experienced construction lawyer and director of HHG Legal Group to have all these questions answered and more.....”

This course covers the following topics: -

- Introduction to the contracts
- Study of the Standard Form
- Amending the Standard Form
- Preparing the Contract
- MBA contracts (Residential)
- Parties to the contract
- Payment and performance
- Risk, liability and insurance
- Default, termination and disputes
- General provisions
- Preparing the contract
- Review of common contracts used in the construction industry
- Outline of the sections that go into making up a contract
- Discussion on things to look out for when putting a contract together or before signing
- Sample contract extracts



**DATE:** Monday 19 September, 2016  
**TIME:** 1.00pm - 5.00pm  
**TRAINER:** Murray Thornhill - HHG Legal Group  
**VENUE:** Master Builders, 30 Graham Street, Albany  
**COST:**

	<u>Course Fee</u>	<u>Total</u>
MBA Member eligible for CTF subsidy	\$250.00 - \$136.00 <sup>^</sup>	<b>\$114.00*</b>
Non-member eligible for CTF subsidy	\$350.00 - \$136.00 <sup>^</sup>	<b>\$214.00*</b>
MBA Member	\$250.00	<b>\$250.00*</b>
Non-member	\$350.00	<b>\$350.00*</b>

If you require further assistance, please contact us on **9841 6232** or email [albanyreception@mbawa.com](mailto:albanyreception@mbawa.com)



*The Construction Training Fund provides funding support for training of eligible workers in the construction industry. We acknowledge the support of the Construction Training Fund in reducing costs of training for eligible workers.*

\*Prices subject to change. <sup>^</sup>Construction Training Fund (CTF) subsidy available for eligible course participants. This course is GST free.



## TENDERING FUNDAMENTALS

**Monday 19 September, 2016 1.00pm - 5.00pm**

**Please Note:** This course is subsidised by the Construction Training Fund (CTF) for eligible participants. Master Builders requires participants details be provided as indicated below, otherwise the full fee will apply.

### PARTICIPANT DETAILS:

<b>Surname:</b>	<b>First name:</b>
<b>Date of birth:</b>	
<b>Mobile:</b>	<b>Email:</b>
<b>Home address:</b>	
<b>Suburb:</b>	<b>Postcode:</b>
<b>Job/Trade title:</b>	
<b>Job description (brief detail):</b>	

### EMPLOYER/COMPANY DETAILS:

<b>Master Builders member name:</b>			
<b>Employer/company name:</b>			
<b>Address:</b>			
<b>Suburb:</b>			<b>Postcode:</b>
<b>Contact name:</b>		<b>Email:</b>	
<b>Phone:</b>	<b>Fax:</b>	<b>Mobile:</b>	
<b>Please tick the industry sector in which you work</b>		Commercial <input type="checkbox"/>	Housing <input type="checkbox"/>
		Engineering <input type="checkbox"/>	

### PAYMENT DETAILS

*Payment must be received prior to the course date to secure your place & receive your confirmation.*

**EMAIL:** albanyreception@mbawa.com      **FAX:** 94841 6522

**POST:** Master Builders Association of WA, P.O. Box 1518, Albany WA 6332

Course Costs	Master Builder member	Non-member
Eligible for CTF subsidy	\$114.00 per person	\$214.00 per person
Not eligible for CTF subsidy	\$250.00 per person	\$350.00 per person
<i>Please note that course costs subject to change. This course is GST free.</i>		

<b>Method of Payment</b> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Credit Card <input type="checkbox"/> Money Order <input type="checkbox"/>	<b>Amount: \$</b>
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Credit Card Details (please tick):	Bankcard <input type="checkbox"/>	MasterCard <input type="checkbox"/>	Visa <input type="checkbox"/>
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Card number:    _ _ _ _ / _ _ _ _ / _ _ _ _ / _ _ _ _	Expiry date:    _ _ / _ _
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Cardholders name:	Signature:
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EFT Direct Credit Details: <b>BSB:</b> 036 051 <b>Account:</b> 0389251 <b>Reference:</b> You must quote invoice number
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<b>Cancellation Notice</b>	<i>A refund will not be provided for no shows on the day of the course, or cancellations less than 5 working days prior to the course date. You may, however, substitute another person up to 24 hours prior to the course.</i>
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**To view our Terms & Conditions please visit [www.mbawa.com](http://www.mbawa.com)**