

**Wednesday**  
**28 January, 2015**

# Planning Approval Process

**This course is a must for Sales Representatives, Shire Liaison staff and Draftspersons.**



In this 4 hour course you will receive invaluable information on how to have your plans approved **FAST!**

*Bring your applications in to resolve any issues you may have with Council.*

- How to get your approval faster?
- What needs planning approval?
- What tools do they use to assess my application?
- What are the right questions to ask?
- What to include in your application?
- Who is involved?
- What to do when it goes to Council?
- What happens when it is refused?

**DATE:** Wednesday 28 January, 2015  
**TIME:** 8.30am – 12.30pm  
**TRAINER:** Helen Taylforth – Plan Check  
**VENUE:** Master Builders Training Centre, 594 Hay Street, JOLIMONT

<b>COST:</b>	<u>Course Fee</u>	<u>Total</u>
MBA Member	\$545.00	<b>\$545.00*</b>
Non-member	\$600.00	<b>\$600.00*</b>
MBA Member eligible for CTF subsidy	\$545.00 - \$116.00^	<b>\$429.00*</b>
Non-member eligible for CTF subsidy	\$600.00 - \$116.00^	<b>\$484.00*</b>

If you require further assistance please contact our friendly training team on **9441 8000** or email [training@mbawa.com](mailto:training@mbawa.com)



*The Construction Training Fund provides funding support for training of eligible workers in the construction industry. We acknowledge the support of the Construction Training Fund in reducing costs of training for eligible workers.*

\*Prices subject to change. ^Construction Training Fund (CTF) subsidy available for eligible course participants. This course is GST free.

**REGISTRATION FORM****PLANNING APPROVAL PROCESS (mpap)**

**Please Note:** This course is subsidised by the Construction Training Fund. The CTF requires that each participants personal contact details be provided, otherwise the full fee applies.

<b>Course Time:</b> 8.30am – 12.30pm	<b>Course Date:</b> Wednesday 28 January, 2015
<b>Full Name of Participant:</b>	
<b>Date of Birth of Participant:</b>	
<b>Residential Address of Participant:</b>	
<b>Suburb:</b>	<b>Postcode:</b>
<b>Mobile phone contact:</b>	
<b>Participant email address:</b>	
<b>Participant Job Title:</b>	
<b>Job Description (brief detail):</b>	

<b>Company/Employer:</b>		
<b>Address:</b>		<b>Postcode:</b>
<b>Contact person:</b>		
<b>Phone:</b>	<b>Fax:</b>	<b>Mobile:</b>
<b>Email:</b>		
<b>Please tick the industry sector in which you work</b>	Commercial <input type="checkbox"/>	Housing <input type="checkbox"/> Engineering <input type="checkbox"/>

**Payment and Registration Details**

<b>Registration</b>	To guarantee your place on the course please return form, with fees, to: <b>FAX: 9441 8001</b> <b>EMAIL: training @mbawa.com</b> <b>POST: Master Builders Training Centre, 594 Hay Street, Jolimont 6014</b>
<b>Eligible for CTF</b>	MBA member \$429.00 p.p. .... non-member \$400 p.p. ....
<b>Not eligible for CTF</b>	MBA member \$545.00 p.p. .... non-member \$600.00 p.p. ....
<b>Course costs subject to change. This course is GST free.</b>	

<b>Method of Payment</b>	Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Credit Card <input type="checkbox"/> EFT <input type="checkbox"/>	<b>Amount: \$</b>
<b>Credit Card Details:</b>	Bankcard <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/>	
<b>Card number:</b>	____ / ____ / ____ / ____	<b>Expiry Date:</b> __ / __
<b>Cardholders Name:</b>	<b>Signature:</b>	

You must please quote **INVOICE NUMBER** as the reference when paying by Direct Deposit.

<b>Cancellation Notice</b>	<i>Please note, fees should accompany registration form. A refund will only be provided if at least 48 hours working/business days notice is given. You may, however, substitute another person.</i>
----------------------------	--

If you require further assistance please contact our friendly training team on **9441 8000** or email [training@mbawa.com](mailto:training@mbawa.com)