

PERTH METRO

MASTER BUILDERS
WESTERN AUSTRALIA

Tuesday
4 September, 2015

DIY DEBT COLLECTION

Owed money? Don't want to spend good money chasing bad? You don't have to. You can simply do your own debt collection, using the tools that your contract and legal system offer. **NO EXPENSIVE LEGAL BILLS!**

Topics covered in this 4 hour course: -

- ❖ The Contract
- ❖ Dispute Resolution Options
- ❖ Application for Adjudication
- ❖ Magistrates Court
- ❖ Building Disputes Legislation
- ❖ You can **DIY !** Come and find out how on this course.



WHEN: Monday 14 September, 2015
TIME: 8.00am - 12.00pm
WHERE: Master Builders, 3rd floor, 35-37 Havelock Street, West Perth
TRAINER: Alana Dowley – Director, Encore Legal Pty Ltd
COST:

	<u>Course Fee</u>	<u>Total</u>
MBA Member	\$460.00	\$460.00*
Non-member	\$500.00	\$500.00*
MBA Member eligible for CTF subsidy	\$460.00 -\$116.00^	\$344.00*
Non-member eligible for CTF subsidy	\$500.00 -\$116.00^	\$384.00*

To book your place on this training course, please complete the attached registration form.

If you require further assistance please contact Carolyn Fitzgerald, Training Coordinator on **9441 8000** or email training@mbawa.com



The Construction Training Fund provides funding support for training of eligible workers in the construction industry. We acknowledge the support of the Construction Training Fund in reducing costs of training for eligible workers.

**Prices subject to change. ^Construction Training Fund (CTF) subsidy available for eligible course participants. This course is GST free.*



REGISTRATION FORM - DIY DEBT COLLECTION (diyc)

Please Note: This course is subsidised by the Construction Training Fund. The CTF requires that each participants personal contact details be provided, otherwise the full fee applies.

Course Time: 8.00am – 12.00pm	Course Date: Monday 4 September, 2015
Full Name of Participant:	
Date of Birth of Participant:	
Residential Address of Participant:	
Suburb:	Postcode:
Mobile phone contact:	
Email address:	
Participant Job Title:	
Job Description (brief detail):	

Company/Employer:		
Address:		Postcode:
Contact person:		
Phone:	Fax:	Mobile:
Email:		
Please tick the industry sector in which you work	Commercial <input type="checkbox"/>	Housing <input type="checkbox"/> Engineering <input type="checkbox"/>

Payment and Registration Details	
Registration	To guarantee your place on the course please return form, with fees, to: FAX: 9476 9801 EMAIL: training @mbawa.com POST: Master Builders Training Department, PO Box 167, West Perth WA 6872
Eligible for CTF	MBA member \$344.00 p.p. non-member \$384.00 p.p.
Not eligible for CTF	MBA member \$460.00 p.p. non-member \$500.00 p.p.
<i>Course costs subject to change. This course is GST free.</i>	

Method of Payment	Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Credit Card <input type="checkbox"/> EFT <input type="checkbox"/>	Amount: \$
Credit Card Details:	Bankcard <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/>	
Card number: _ _ _ _ / _ _ _ _ / _ _ _ _ / _ _ _ _	Expiry Date: _ _ / _ _	
Cardholders Name:	Signature:	
You <u>must</u> please quote INVOICE NUMBER as the reference when paying by Direct Deposit.		

Cancellation Notice	<i>Please note, fees should accompany registration form. A refund will only be provided if at least 48 hours working/business days notice is given. You may, however, substitute another person.</i>
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