

PERTH METRO

**MASTER BUILDERS**  
WESTERN AUSTRALIA

Tuesday  
29 September

# DIY DEBT COLLECTION

Owed money? Don't want to spend good money chasing bad? You don't have to. You can simply do your own debt collection, using the tools that your contract and legal system offer. **NO EXPENSIVE LEGAL BILLS!**

Topics covered in this 4 hour course: -

- ❖ The Contract
- ❖ Dispute Resolution Options
- ❖ Application for Adjudication
- ❖ Magistrates Court
- ❖ Building Disputes Legislation
- ❖ You can **DIY !** Come and find out how on this course.



**WHEN:** Tuesday 29 September, 2015  
**TIME:** 8.00am - 12.00pm  
**WHERE:** Master Builders, 3<sup>rd</sup> floor, 35-37 Havelock Street, West Perth  
**TRAINER:** Alana Dowley – Director, Encore Legal Pty Ltd  
**COST:**

	<u>Course Fee</u>	<u>Total</u>
MBA Member	\$460.00	<b>\$460.00*</b>
Non-member	\$500.00	<b>\$500.00*</b>
MBA Member eligible for CTF subsidy	\$460.00 -\$120.00 <sup>^</sup>	<b>\$340.00*</b>
Non-member eligible for CTF subsidy	\$500.00 -\$120.00 <sup>^</sup>	<b>\$380.00*</b>

**To book your place on this training course, please complete the attached registration form.**

If you require further assistance please contact Carolyn Fitzgerald, Training Coordinator on **9441 8000** or email [training@mbawa.com](mailto:training@mbawa.com)



*The Construction Training Fund provides funding support for training of eligible workers in the construction industry. We acknowledge the support of the Construction Training Fund in reducing costs of training for eligible workers.*

*\*Prices subject to change. ^Construction Training Fund (CTF) subsidy available for eligible course participants. This course is GST free.*



## REGISTRATION FORM - DIY DEBT COLLECTION (diyc)

**Please Note:** This course is subsidised by the Construction Training Fund. Master Builders requires each participants personal contact details be provided, otherwise the full fee applies.

<b>Course Time:</b> 8.00am – 12.00pm	<b>Course Date:</b> Tuesday 29 September, 2015
<b>Participant first name:</b>	<b>Last name:</b>
<b>Participant birth date:</b>	
<b>Participant home address:</b>	
<b>Suburb:</b>	<b>Postcode:</b>
<b>Mobile phone contact:</b>	
<b>Email address:</b>	
<b>Participant Job Title:</b>	
<b>Job Description (brief detail):</b>	

<b>Company/Employer:</b>		
<b>Address:</b>		<b>Postcode:</b>
<b>Contact person:</b>		
<b>Phone:</b>	<b>Fax:</b>	<b>Mobile:</b>
<b>Email:</b>		
<b>Please tick the industry sector in which you work</b>	Commercial <input type="checkbox"/>	Housing <input type="checkbox"/> Engineering <input type="checkbox"/>

Payment and Registration Details	
<b>Registration</b>	To guarantee your place on the course please return form, with fees, to: <b>FAX:</b> 9476 9801 <b>EMAIL:</b> training @mbawa.com <b>POST:</b> Master Builders Training Department, PO Box 167, West Perth WA 6872
<b>Eligible for CTF</b>	MBA member \$340.00 p.p. .... non-member \$380.00 p.p. ....
<b>Not eligible for CTF</b>	MBA member \$460.00 p.p. .... non-member \$500.00 p.p. ....
<b>Course costs subject to change. This course is GST free.</b>	

<b>Method of Payment</b>	Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Credit Card <input type="checkbox"/> EFT <input type="checkbox"/>	<b>Amount: \$</b>
<b>Credit Card Details:</b>	Bankcard <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/>	
Card number: _ _ _ _ / _ _ _ _ / _ _ _ _ / _ _ _ _	Expiry Date: _ _ / _ _	
Cardholders Name:	Signature:	
You <u>must</u> please quote <b>INVOICE NUMBER</b> as the reference when paying by Direct Deposit.		

<b>Cancellation Notice</b>	<i>A refund will not be provided for no shows on the day of the course or cancellations less than 5 working days prior to the course date. You may, however, substitute another person up to 48 hours prior to the course.</i>
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To view our Terms & Conditions please visit [www.mbawa.com](http://www.mbawa.com)